



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Hamitt
- Hill Creek
- Pepper Drive
- Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

March 3, 2009
BOARD OF EDUCATION
REGULAR MEETING
A G E N D A

District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

A.	OPENING PROCEDURES – 7:00 p.m.	Page #
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	1. Call to Order and Welcome	
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	3. Pledge of Allegiance	
	4. Approval of Agenda	
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	1.2. Use of Facilities Report	8
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	2. Spotlight: District Facilities Committee	13
	3. Video Presentation of Cajon Park Junior High Dedication	14
C.	PUBLIC COMMUNICATION	15
	<i>During this time, citizens are invited to address the Board of Education about any item <u>not</u> on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. All meetings are tape recorded.</i>	

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan
 DISTRICT SUPERINTENDENT · Lisbeth Johnson, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

- 1.1. **Approval of Minutes** 17
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 25
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel including approval of air travel, overnight travel, and/or out-of-state travel as listed in the item.
- 2.2. **Approval/Ratification of Revolving Cash Report** 28
It is recommended that the Board of Education approve/ratify revolving cash checks as listed in the item.
- 2.3. **Acceptance of Donations** 30
It is recommended that the Board of Education accept donations listed in the item in the amount of \$2,500.00.
- 2.4. **Approval of Agreement for Use of Facilities by the American Red Cross** 31
It is recommended that the Board of Education approve the agreement for use of facilities by the American Red Cross for disaster service activities.
- 2.5. **Underground Storage Tanks- Claim** 36
It is recommended that the Board of Education authorize the payment of \$11,128.50 for penalties and costs resulting from the operation of the District's underground storage tanks.

Educational Services

- 3.1. **Approval of Comprehensive School Safety Plans** 37
It is recommended that the Board of Education approve the comprehensive School Safety Plans.
- 3.2. **Approval of Operating Agreement with Home Instruction for Parents of Preschool Youngsters (HIPPY) U.S.A., Inc.** 39
It is recommended that the Board of Education approve the Operating Agreement with Home Instruction for Parents of Preschool Youngsters U.S.A. Inc.
- 3.3. **Approval of Memorandum of Understanding with California Healthy Kids Survey Regional Center** 44
It is recommended that the Board of Education approve the Memorandum of Understanding with California Healthy Kids Survey Regional Center to assist in the administration of the California Healthy Kids Survey for the 2008-09 school year.

	Page #
Human Resources	
4.1. <u>Personnel, Regular</u>	49
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.	
4.2. <u>Adoption of Resolution No. 0809-31 for Non-Reelection of Temporary Certificated Employees</u>	53
It is recommended that the Board of Education adopt resolution No. 0809-31 to non-reelect temporary certificated employees.	
E. DISCUSSION AND/OR ACTION ITEMS	57
<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
Superintendent	
1.1. <u>Dedication Plaque for Cajon Park Junior High</u>	58
It is recommended that the Board of Education provide direction to administration for the text and names on the dedication plaques for Phase I new buildings and designate a location for the plaques to be placed.	
1.2. <u>VI Program Services and Enrollment</u>	61
It is recommended that the Board of Education review the enrollment and staffing in the VI Regional Program services housed at Carlton Oaks School. Administration has provided two options for the Board to consider. Action is at the discretion of the Board.	
1.3. <u>Recommended Reductions to Balance the Budget for 2008-09 and 2009-10</u>	65
It is recommended that the Board of Education review and approve Administration's recommended program and personnel reductions and financial solutions to bridge mid-year and next year's reduced revenues.	
Business Services	
2.1. <u>Solar Project Update and Capital Project Financing</u>	66
It is recommended that the Board of Education discuss the Solar Project based on current fiscal information. Administration requests direction from the Board. Action is at the discretion of the Board.	
2.2. <u>State Budget Update and Impact on Facilities: Phase I and Phase II</u>	68
It is recommended that the Board of Education review, discuss, and take action, if necessary, on budget information as presented. Action is at the discretion of the Board of Education.	
2.3. <u>Adoption of Resolution #0809-32 for the Issuance and Sale of Additional Tax and Revenue Anticipation Notes (TRANS), 2008-09</u>	69
It is recommended that the Board of Education adopt Resolution #0809-32 providing authorization to proceed with plans to issue an additional TRANS.	

Human Resources

3.1.	<u>Adoption of Resolution No. 0809-30 for Reduction or Elimination of Certain Certificated Services</u>	72
	It is recommended that the Board of Education adopt resolution No. 0809-30 to reduce or eliminate certain certificated services.	
3.2.	<u>Adoption of Resolution No. 0809-33 for Reduction or Elimination of Certain Certificated Services for VI Services</u>	79
	It is recommended that the Board of Education adopt resolution No. 0809-33 to reduce or eliminate certain certificated services for VI services	
F.	BOARD POLICIES AND BYLAWS	86
1.1	Second Reading: New & Revised Board Policies	87
	BP 3000 – 3600 (Business & Non-Instructional) BP 7000 – 7310 (Facilities) New and revised Board Policies and Bylaws in the 3000 and 7000 series are presented to the Board of Education for a second reading. It is recommended that the Board of Education adopt the policies listed.	
G.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	92
H.	CLOSED SESSION	93
1.	Public Employment Matters (Govt. Code § 54957) <i>Superintendent</i>	93
I.	RECONVENE TO PUBLIC SESSION	93
J.	ADJOURNMENT	93

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for
March 17, 2009, at 7:00 p.m.
in the Douglas E. Giles Educational Resource Center.*

Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ El-Hajj
___ Burns
___ Ryan
___ Carlisle
___ Bartholomew

Opening Procedures Item A.

OPEN SESSION 7:00 p.m.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the March 3, 2009 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Lisbeth Johnson, Ed.D.
March 3, 2009

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events
- 1.5. Schedule of School Open Houses and Spring Events
- 1.6. Retirement Announcement of Specific Long Term Employees

Requests For Use Of Facilities - March 3, 2009						
Group	Location	Date	Days	Time	Attendance	Fees Applied
Cajon Park East County Family YMCA Mad Science	Media Center Classroom	1/30/09 2/23/09 - 6/08/09	Friday Monday	6:00 pm - 9:00 pm 1:55 pm - 3:20 pm	200 20	
Chet F. Harritt Mad Science SGASA	Classroom Ball Fields	2/23/09 - 3/30/09 3/2/09 - 4/30/09	Monday Mon - Fri	2:00 pm - 3:40 pm 4:00 pm - 8:00 pm	20	
ERC Padre Dam MWD	Board Room	5/13/09 - 5/14/09	Wed - Thurs	6:00 am - 5:00 pm	80	
Hill Creek Mad Science CSEA SGASA	Classroom Portable 4 Ball Fields	2/18/09 - 3/18/09 2/24/09 3/2/09 - 4/30/09	Wednesday Tuesday Mon - Fri	1:50 pm - 2:50 pm 5:00 pm - 7:00 pm 4:00 pm - 8:00 pm	20 7	
Maintenance & Operations CSEA Santee Chapter 557	Break Room	3/11/09	Wednesday	9:45 am - 3:15 pm	100	
Pepper Drive SGASA	Ball Fields	3/2/09 - 4/30/09	Mon - Fri	4:00 pm - 8:00 pm		
Prospect Avenue SGASA Girl Scouts	Ball Fields Media Center	3/2/09 - 4/30/09 4/3/09 - 6/18/09	Mon - Fri Thurs & Fri	4:00 pm - 8:00 pm 6:00 pm - 8:30 pm	19	
Rio Seco Heartlight Aerobics SNLL Mad Science	Amphitheater Classroom Classroom	1/27/09 - 3/10/09 3/3/09 2/27/09 - 6/5/09	Tuesday Tuesday Friday	2:35 pm - 3:35 pm 6:30 pm - 8:30 pm 2:40 pm - 4:10 pm	20-30 12 20	
Sycamore Canyon Mad Science	Classroom	2/23/09 - 3/23/09	Monday	2:30 pm - 3:55 pm	20	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES.

Santee School District
ENROLLMENT REPORT
 2/27/2009
 Month 6 Week 4

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	02/27/09	02/29/08	#	%	02/27/09	02/29/08	# Diff	% Diff	Prior Week		
										Total Reg	Total Reg	Diff	Diff	SDC	SDC	SDC	SDC	02/20/09	2/20/09	Total
										Total All	Total All	Total All	Total All	Total All	Total All	Total All	Total All	Total All	Total All	
Cajon Park	107	99	98	99	100	92	114	104	123	936	930	6	0.6%	31	27	4	14.8%	967	967	0
Carlton Hills	40	40	45	37	50	52	55	97	104	520	545	-25	-4.6%	36	45	-9	-20.0%	556	555	1
Carlton Oaks	74	67	78	65	93	103	100	111	122	813	818	-5	-0.6%	38	45	-7	-15.6%	851	853	-2
Chet F. Harritt	89	68	67	73	77	73	72	54	68	641	641	0	0.0%	26	25	1	4.0%	667	671	-4
Hill Creek	91	100	92	94	85	84	73	90	97	806	761	45	5.9%	24	28	-4	-14.3%	830	829	1
Pepper Drive	70	76	79	83	75	93	80	79	79	714	694	20	2.9%	13	11	2	18.2%	727	729	-2
Prospect	48	52	50	49	57	56	50	57	58	477	449	28	6.2%	17	16	1	6.3%	494	491	3
Rio Seco	103	92	89	83	108	89	78	95	78	815	809	6	0.7%	25	19	6	31.6%	840	841	-1
Sycamore Canyon	47	47	38	55	38	41	33			299	308	-9	-2.9%	23	27	-4	-14.8%	322	325	-3
SUBTOTAL	669	641	636	638	683	683	655	687	729	6021	5,955	66	1.1%	233	243	-10	-4.1%	6254	6,261	-7
Alternative School	2	5	2	3	8	7	7	4	9	47	43	4	9.3%					47	47	0
Success Academy								1	7	8	12	-4	-33.3%					8	8	0
NPS					2				2	4		4	0.0%					3	3	0
EAK	118									118	119	-1	-0.8%					118	117	1
SUBTOTAL	120	5	2	3	10	7	7	5	18	177	174	3	1.7%					177	175	2
TOTAL	789	646	638	641	693	690	662	692	747	6198	6,129	69	1.1%					6431	6,436	-5

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age.

	PK	
Cajon Park	3	970
Hill Creek	8	838
Prospect	21	515
Sycamore Canyon	11	333

Total Enrollment Including PK

6474

DEVELOPER FEES COLLECTION REPORT
2008-09
CUMULATIVE THROUGH FEBRUARY 20, 2009

Residential Rate: \$1.63 per square foot over 500 - effective 5/21/06 \$3.05 per sq. foot over 500 = effective 4/17/08
Commercial Rate: \$.26 per square foot - effective 5/21/06 \$.29 per sq. foot - effective 4/15/08
Self Storage Rate: \$.05 per square foot \$.16 per sq. foot

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	560 PEPPER DR	07/28/08	1,996	\$6,087.80	PD
	X	9318 PROSPECT AVENUE	08/25/08	670	\$2,043.50	PA
	X	10512 MISSION GORGE (WALGREENS)	08/26/08	15,913	\$4,614.77	HC
	X	9305 MISSION GORGE (WALGREENS)	09/11/08	13,666	\$3,963.14	PA
	X	10119 WOODPARK DRIVE	10/03/08	965	\$2,943.25	CP
	X	9337 MISSION GORGE (JACK IN THE BOX)	10/14/08	2,499	\$724.71	PA
	X	9950 SEYMORE STREET	10/21/08	1,306	\$3,983.30	HC
	X	10515 MISSION GORGE ROAD (SONIC)	11/04/08	1,728	\$501.12	PA
	X	11032 SUMMIT AVE.	11/05/08	818	\$2,494.90	CP
	X	8458 MESA TERRACE ROAD	11/12/08	3,872	\$11,809.60	CFH
	X	8370 OCONNELL ROAD	11/13/08	600	\$1,830.00	PD
	X	7775-7766 BRITT PLACE	12/12/08	17,318	\$52,819.00	CFH
	X	1820 JOE CROSSON DRIVE (COUNTY OF : LEAVESLY TRAIL, GLEN BRAE TRAIL, LITTLE LEAF LANE (STANDARD PACIFIC)	01/05/09	49	\$14.21	PD
	X	10276 PRINCE JED CT.	01/09/09	49,451	\$115,672.81	RS
	X	9560 PATHWAY ST. (DRG ASSOCIATES L1	01/16/09	597	\$180.85	CP
	X	9560 PATHWAY ST. (DRG ASSOCIATES L1	01/23/09	900	\$261.00	PA
	X	SKY RANCH	02/10/09	324,873	\$649,746.77	PD
	X	2323 NIELSEN STREET	02/18/09	1,327	\$4,047.35	PA
TOTAL PAGE 1					\$863,738.08	
TOTAL COLLECTED AS OF FEBRUARY 20, 2008					\$402,078.35	

*Additional square footage (total is over 500 square feet)
**Fee Exempt - Senior / Elder Care Facility
***Fee Exempt - Less than 500 square feet

Schedule of Upcoming Events

<i>Date</i>	<i>Event</i>
March 17	6:00 p.m. Student Forum (New Date) 7:00 p.m. Board Meeting
March 25	Business Appreciation Breakfast 7:30 – 9:00 Rio Seco School
April 6 – April 17	Spring Break – Schools Closed District Offices closed April 10 th
April 7	No Board Meeting Scheduled Spring Break
April 21	6:00 p.m. Board Meets with Principals 7:00 p.m. Board Meeting
May 5	Board Meeting 7:00 p.m.
May 6	ICOC Annual Organization Meeting 6:00 p.m.
May 14	Classroom of the Future Foundation Awards 5:00 p.m.
May 19	6:00 p.m. Student Forum 7:00 p.m. Board Meeting
May 25	Memorial Day Holiday Schools and Offices Closed
May 26	Employee End of Year Celebration 3:30-5:00 p.m.
June 2	Board Meeting 7:00 p.m.
June 16	Board Meeting 7:00 p.m.
June 16, 17, 18	8 th Grade Promotion Exercises June 16: HC June 17: CP, CH, CO, CFH, PD June 18: PA, RS
June 24	Foundation Golf Classic Carlton Oaks Country Club 1:00 p.m. Tee Time 6:00 p.m. Awards Dinner

2008 - 2009

SPRING EVENTS AND OPEN HOUSES

School	Date	Event	Time
Cajon Park	February 12	Dedication	3:00 p.m.
	May 30	K-8 Open House Family Night	6:00 – 7:30 p.m. TBD
Carlton Hills	March 19	K-6 Open House	6:30 – 7:30 p.m.
Carlton Oaks	June 12	Lunch on the Lawn Open House for New Building Date TBD	10:50 a.m. – 12:35 p.m.
Chet F. Harritt	February 5	Science Night	5:30 – 8:30 p.m.
Hill Creek	March 2 - 4	History Faire	On display in Media Center
	March 5	History Faire Parent Night	6:00-7:00 p.m.
	March 30	CYT Performance @ Pathways	7:00 p.m.
	April 24	Schoolwide Pizza Party	10:45 a.m. –12:45 noon
Pepper Drive	June 12	Spring Festival Open House	9:00 a.m. 10:30 a.m. – 12:00 noon
Prospect	May 22	Open House and Lunch on the Lawn	11:00 a.m. – 1:00 p.m.
Rio Seco	May 22	Open House/BBQ	11:00 a.m. – 1:10 p.m.
Sycamore Canyon	March 19	Open House and Art Fair	6:30 – 7:30 p.m.
	March 26	Jungle Book CYT	TBD

2-11-09

Reports and Presentations Item B.1.6. Retirement Announcement of Specific Long Term Employees

Prepared by Dr. Lis Johnson
March 3, 2009

BACKGROUND:

Tonight Administration would like announce the retirement of three longtime and loyal employees:

Jim Busick	Database Network Analyst	10 years of service
Connie Randall	Personnel Technician	40 years of service
Raydene St. Clair (Wolf)	Director of Special Education and Pupil Personnel Services	33 years of service

Agenda Item B.1.6.

Reports and Presentations B.2. Spotlight: District Facilities Committee
 Prepared by Bill Clark
 March 3, 2009

Tonight it is a privilege to honor the members of the District’s Board-appointed Facilities Committee. The committee members are the unsung heroes and heroines of the District’s highly successful modernization Capital Improvement Program. Even before the District pursued the voter-approved Proposition R General Obligation Bond, these individuals were meeting together to plan, organize, and design the current modernization program. These committee members have walked our campuses, toured other districts, and provided their input on key decisions including the project’s scope, the nature of the modernizations and new construction work, and the selection of professional team members including the District’s Facilities Modernization Director Christina Becker and the contractor Barnhart, Inc.

It is a great pleasure to recognize these outstanding community members and their many contributions to the District’s Capital Improvement Program.

Name	School in District	Years on Committee	Designation	Experience
Maria Lenhoff	SC	2006-2009	Parent / PTA	Community Development
Daryl Asprion	Employee	2006-2009	Technology	Telecommunications and Technology Services
Christina Becker	Employee and Chair	2006-2009	Facilities Director	CVUSD/SSD
Phil Richardson	CO	2006-2009	Parent	Naval experience Working w/Facilities
Minnie Malin	CH	2006-2008	Principal	District and Community experience
Stephanie Pierce	CFH	2006-2009	Principal	District and Community experience
Ernie Nevares	Employee	2006-2009	Technology Director	Instructional Technology
Allwyn Gazi	CP	2006-2009	Teacher	STA rep
Rosemary Hutzley	Spec Ed Adapt PE	2006-2007	Teacher	STA rep
Jackie Ray	CFH	2007-2009	Teacher	STA rep
Marc Robbins	RS	2007-2009	Teacher	STA rep
Michele Rose	CH	2007-2009	CSEA	CSEA rep
Debra Simpson	PD	2007-2009	Principal	District and Community experience
Kyle Goodwater	HC	2007-2009	Parent	Employed at UCSD in Facilities
Linda Moen	CFH	2007-2009	Parent	Emergency Room RN – Classroom Volunteer
Joanne Branch	SDCOE	2007-2009	SDCOE	Facilities–Took over for Bryan Elm
John Tofflemire	Employee	2007-2008	SSD – HR	District and Community experience
Karen Ortega	Employee	2008-09	SAA	District and Community experience
JoAnn Schultz	CP	2008-2009	V. Principal	District and Community experience

Agenda Item B.2.

Reports and Presentations Item B.3.

Video Presentation: Cajon Park Junior
High Building Dedication

Prepared by Dr. Lis Johnson
March 3, 2009

BACKGROUND:

Tonight Administration would like to share a short video presentation of the Cajon Park Junior High Building Dedication held on February 12, 2009.

Thank you to Ernie Nevares for taking the photographs and putting together a terrific slide show presentation.

Agenda Item B.3.

PUBLIC COMMUNICATION Item C.

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are tape recorded.

Agenda Item C.

CONSENT ITEMS Item D.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1. Approval of Minutes
Prepared by Lisbeth Johnson, Ed.D.
March 3, 2009

BACKGROUND:

Presented for Board approval –

- February 17, 2009, regular meeting minutes
- February 2, 2009, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:		Second:		Vote:		Item D.1.1.
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**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

February 17, 2009
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President El-Hajj called the meeting to order at 7:05 p.m. and read the District Mission Statement.
Members present:
Dianne ElHajj, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Allen Carlisle, Member
Dan Bartholomew, Member
Administration present:
Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Bill Clark, Assistant Superintendent, Business Services
Emily Andrade, Assistant Superintendent, Educational Services
Minnie Malin, Director, Human Resources
Linda Vail, Executive Assistant and Recording Secretary
2. President El-Hajj invited Sycamore Canyon student Aurelie Lamboy to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion: Burns Second: Ryan Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
 - 1.5. Schedule of School Spring Activities and Open Houses
2. Spotlight on Education: Principal Presentation from Sycamore Canyon School
Students Delaney Grazier & Aurelie Lamboy, shared a Power Point presentation they created about the activities and opportunities for students at Sycamore Canyon. A video presentation of students learning to read and reading to learn was shown.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS

1. Santee School District Board of Education's Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and Santee Teachers Association
2. Santee Teachers Association's (STA) Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and STA

President El-Hajj opened the public hearings on the proposals to modify articles of the current collective bargaining agreement between the Santee School District and the Santee Teachers Association. There were no public comments. The public hearings were closed.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Acceptance of Donations**
- 2.6. **Approval of Permit for Establishment of a Farmers' Market**
- 3.1. **New Construction Eligibility Update**
- 3.2. **Capital Improvement Program Project Status**
- 4.1. **2009-10 Registration Timeline**
- 4.2. **Approval to Submit Safe Schools Healthy Students Grant Application and Memorandum of Agreement with San Diego County Sheriff's Department, San Diego County Health and Human Services Department and the San Diego County Probation Department**
- 5.1. **Personnel, Regular**

It was moved and seconded to approve the Consent Items.

Motion: Burns **Second:** Carlisle **Vote:** 5-0

F. DISCUSSION AND/OR ACTION ITEMS

President El-Hajj invited comments from the public on any item listed under Discussion and/or Action. There were no public comments.

1.1. Santee School Site – Exclusive Agreement

Dr. Johnson introduced Mr. Chris Fahey, president of the Haagan Company. Mr. Fahey shared that the District entered into an exclusive 180 day negotiating agreement with the Haagan Company for development of the Santee School site. Over the past several months the Haagan Company has been working to develop site plans and regularly provided reports to administration on the status. The economic events over the past six months have greatly impacted the retail business. Discussions with retailers have indicated the retail business has slowed down. The projection is that 2010 will be a slow year and then begin to improve. Without any firm commitment at this time from retailers, a financial plan has not been able to be developed. He requested the Board approve a 180 day extension to the agreement to allow them to continue their work to develop the site as retailers begin to formulate their plans for moving forward with new projects and locations. The hope is that in 2 to 3 months retailers will begin to get serious about making future plans.

Members Bartholomew and Burns support the extension of the agreement. Member Ryan is concerned that the delay to develop the property will impact the financing plan for modernization. Bill Clark said the funds from the property development are not crucial at this time but are part of the long range funding.

Member Burns moved to approve a 180 day extension of the Santee School site exclusive agreement with Haagen Company LLC.

Motion: Burns **Second:** Ryan **Vote:** 5-0

1.2. CSBA Delegate Election

Board members were asked to cast a unit vote to fill seven vacancies for the CSBA Delegate Assembly Region 17 representatives. President El-Hajj suggested considering Penny Halgren, from East County, as a delegate and also the six incumbents. Member Burns moved to cast the Santee vote for Penny Halgren and the six incumbents: Twila Godley, Kelli Moors, Janet Mulder, Barbara Ryan, Priscilla Schreiber, and Carol Skiljan.

Motion: Burns **Second:** Bartholomew **Vote:** 5-0

2.1 Approval of Monthly Financial Report

Bill Clark reported the District budget remains healthy and ADA continues to perform well. Commercial warrants show a dramatic increase because we had to make a large deposit with our new insurance carrier and prepayment of utilities. Member Carlisle moved to approve the Monthly Financial Report for January 2009.

Motion: Carlisle **Second:** Burns **Vote:** 5-0

2.2. Custodial Services Study Committee Recommendations

Bill Clark reported that in an effort to improve the evening custodial services, a committee was formed to study the issues and seek improved efficiencies. The committee shared concerns that custodians did not have the proper supervision and equipment. A team from Escondido, where they have restructured their night custodial services, provided a presentation to the committee on their team approach. The benefits of the team approach are supervision, accountability, and efficiency. In Escondido, it has provided an environment of mutual respect and positive outcomes with an average of a 98% customer satisfaction. Administration believes reorganization will, over time, improve the quality of District custodial services while improving the safety of working conditions for night custodians. Mr. Clark reported that District legal council has reviewed the recommended restructuring of custodial services and the Board has the authority to set the direction for changes in the way employees provide their services and then negotiate the impact of those changes with the association.

Member Bartholomew asked how many members of the custodial team were part of the committee and were able to see the demonstration of new equipment. Bill Clark said three night custodians were on the committee and it was suggested all of the night custodians have an opportunity to see the equipment demonstrated before a product is selected for purchase.

Mr. Clark shared a projected staffing chart with team assignments, reflecting additional square footage from modernization construction. He said the committee found there needs to be more training and support for the staff and it was determined that Administration would not plan to move to optimum staffing in the beginning. He said the concept is that part of the restructuring would include a floor crew to get all of the floors and carpets up to the standard they should be.

Member El-Hajj shared that her experience was a dedicated floor care crew could ruin the carpet. Mr. Clark said we would need well trained people and better equipment because appropriate floor care takes special measures.

President El-Hajj invited those who submitted speaker cards to address the Board on this item.

Teresa Edgerton, CSEA chapter president, believes understaffing custodial services would set up the employees for failure. She supports cleanliness and the concept of custodial crews. She said CSEA has sent a cease a desist order and believes restructuring of custodial services should be taken to negotiations and suggested beginning with a trial crew situation.

Brad Hunt, CSEA chapter chief job steward, is concerned about the level of expectations under the proposed concept. Classified personnel are dwindling but the expectations of work continue to be the same. He expressed concerned about a private business employee, the security guard, being a representative on the study committee.

Cecilia Beckwith, an evening custodian, said she has never been asked what she needs to clean her school and has been denied new equipment. Night custodians take a lot of pride in their work but do not have the support of teachers. She said the crew concept was tried in 1995 and it failed.

Homer Mallot, a substitute custodian, said the new cleaning products are not working well and expressed concern about using back pack type vacuums because of the weight.

Member Carlisle said there are two items being addressed, cleaning equipment and the team concept. His interest is to raise the bar and improve the cleaning outcomes. He asked about the composition that private business would use to provide cleaning services to a customer. Mr. Clark said private cleaning services use the crew concept for efficiency and cost effectiveness.

Bill Clark said a team generates synergy and the team would share the duties of vacuuming, eliminating the need for one person to wear a backpack vacuum for an extended period of time. The execution of a team with quick access to their equipment is essential.

Member Bartholomew is concerned about some of the practical applications. He asked about the transition plan. Mr. Clark said there would be 4 to 6 months of preparation and fine tuning

Member Burns is concerned about the effectiveness of the products and support that has been given to the night custodians. He asked if Mr. Clark was open about the types of equipment to be purchased. He questioned if the team concept could work this time when it has failed before. Mr. Clark said he wants the custodians to be part of

the selection of equipment based on trials and employee work safety. He shared the success will be dependent on the implementation.

Member Burns said every department is going to have to look at ways to consolidate. Members Burns and Ryan asked how the use of schools in the evening would be addressed. Mr. Clark said our professional cleaning crew should not be standing idle to lock and unlock doors for outside agencies to use our schools. He would be seeking other ways to address this need.

Board members asked Mr. Clark to provide a report on the number of classrooms each crew would be responsible to clean. Mr. Clark assured the Board that Administration would want to see the cleaning staffed adequately.

President El-Hajj said we have new facilities and the Board wants them to continue to look nice for a long time. She is also concerned with safety because employees are at schools at night by themselves. The District needs to give employees the tools to do the job right and that may also mean doing things a different way.

Member Bartholomew asked what the phase-in process was and would like to see a pilot first and a review of the outcomes. Mr. Clark said leads would be selected and training would then be provided for the leads and staff. He would like to see the crew concept begin during the summer.

Member Burns would like to see a projected savings and a plan worked around the savings. He would like the Board's questions answered before moving forward.

Member Ryan said the team concept was implemented before for safety reasons. There is a need to look at what really does work and insure safety at the same time.

President El-Hajj asked if the lead position would work as part of the crew. She believes it would be best to initially begin the process seeking better cleaning products and new equipment. Cathy Abel said Administration plans to bring in all the custodians to test the equipment but the equipment would be purchased differently if the team concept was in place.

Member Carlisle believes administration has worked through the issues via the committee process and he supports their recommendation.

Member Ryan agrees that administration should provide frequent reports as the process goes forward and the Board could stop the process if it appears to become unsuccessful.

Member Bartholomew said sometimes in the final analysis of the planning and implementing of the plan you may lose the efficiency.

Member Burns said before he can support this model he would like answers to the questions that have been posed.

President El-Hajj asked what the next steps would be if this motion was approved. Mr. Clark said Administration would begin the training and support for the custodians. He will provide monthly reports to the Board and refine any issues that surface. Once the restructuring plan was developed, Administration would move forward with negotiations on the impact. President El-Hajj wants to see the custodians work smarter and not harder.

Member Ryan said the night custodians play a very important role in making the schools clean and safe for students. The Board appreciates all of their hard work.

Member Carlisle moved to proceed with the concept for the recommended plan for reorganization of night custodial services with Administration providing monthly reports to the Board for review.

Motion: Carlisle Second: Bartholomew Vote: 4-1 (Burns, no)

3.1. State Budget Update and Impact on Facilities: Phase I and Phase II

Bill Clark presented an update on the status of the state budget and the impact to the District. Executive Council previously presented recommendations for an action plan based on the projected budget reductions. The latest discussion about the budget is that it provides a compromise which reduces by 3% the projected amount the

District will have to reduce. The \$1.6 M in revenue will disappear as soon as the document is signed. There are projected reductions for 2009-10 of approximately \$500,000. The projected budget provides a lower penalty on Class Sized Reduction and Tier III categorical funding sources for programs on a selected program list will provide broad flexibility. The Federal Assistance money needs to be used with a great deal of caution as it is one-time money. If the funds are spent on programs, next year, general fund dollars would be needed to support the continuation of the programs.

The State will be deferring CSR funding, which mean \$2.8 M short in revenue if the budget is signed. The anticipated cash shortfall for the District for 2008-09 is \$4,271,170 and will require a county treasurer loan to be approved by the Board and a \$15 M TRANS to anticipate the cash drawdown in July. The application for the County loan must be submitted by April 1. Any needed action will come for Board approval in March. The County is obligated to provide this loan to districts.

Due to deferral of State matching funds, there is a need for \$5 M to \$7 M in bridge financing to complete Phase 1 construction and \$20 M for the Phase II construction. Mr. Clark has worked with Capital Public on options to bridge the Phase 1 and Phase 2 modernization requirements. The District has received notification of approved QZAB Bonds of \$7.5 M and is eligible for COPs. COPs are a less favorable option because the District would need a secure funding source for repayment. Completing Phase II this summer will save construction costs and begin the realization of 25-40% in energy savings. Member Carlisle asked if the energy savings was secure enough as a revenue source for the COPs. Bill Clark said the net reduction of energy savings is secure as a valid expenditure reduction. Administration recommends the Board continue to plan reductions that the State budget may not require in order to have flexibility in the reductions for construction revenue streams to pay off bridge financing loans.

Member Carlisle asked what the financial loss would be if we terminated our construction. Mr. Clark said an estimate would be a loss of over \$3 M. Member Carlisle believes the negative impact would be important to consider as the decisions are being made about terminating our construction. He asked that this information be provided to the ICOC.

Member Bartholomew asked if there are any school construction dollars in the federal stimulus. Bill Clark said some federal money will go to the State but it is not likely the State will provide any to schools for facilities.

Member Burns asked where Santee falls in line to receive the matching funds. Mr. Clark said Santee is at the top of the list since we are already in the construction process. At this time there is enough money to get through the March work.

Member Ryan said when the Board meets with Senator Hollingsworth, the topics should include flexibility of the dollars for new construction and modernization. There is some discussion about money in the stimulus package for interest free loans.

Dr. Johnson said our County Office is very conservative and we may get letters from them that may not be as positive as they have been in the past. All of these strategies have calculated risks.

Member Bartholomew said it looks like a lot of people will have to make sacrifices to be able to complete the modernization and construction. Mr. Clark asked for Board authorization to issue a letter to the County Office with the intent to undertake a QZAB loan. The District currently has received eligibility approval for one QZAB loan of \$7.5 M and will be submitting an application for an additional \$7.5 M. Each of these loans needs a financing mechanism and Mr. Clark is pursuing these mechanisms.

Member Ryan moved to authorize administration to submit a letter to the County Office to undertake a QZAB loan in amount of \$7.5 M.

Motion: Ryan **Second:** Burns **Vote:** 5-0

3.2. Acceptance of Bond Audit

Bill Clark presented the audit report for the Prop R Bond funds for 2007-08. The firm has found the bond proceeds have been used appropriately. The report is excellent and there are no exceptions. Member Ryan moved to accept the financial audit of the District's Capital Improvement Program bond expenditures for fiscal year 2007-08.

Motion: Ryan **Second:** Burns **Vote:** 5-0

G. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised Board Policies

BP 3000 – 3600 (Business & Non-Instructional)
BP 7000 – 7310 (Facilities)

New and revised Board Policies and Bylaws in the 3000 and 7000 series were presented to the Board of Education for a first reading. No action was requested. There were no comments or questions from the Board. The new and revised Board Policies and Bylaws will return for a second reading and request for adoption.

2.1. Second Reading: Revised Board Policies

BP 0000- 1700 (Concepts and Roles) BP 1000-1700 (Community Relations)
BP 2000-2230 (Administration) BB 9000-9400 (Bylaws of the Board)

Administration requested Board approval of the revisions and to adopt the new Board Policies and Bylaws listed, which have been revised collaboratively with CSBA to bring the Board Policies and Bylaws up to current standards and legal requirements. Member Burns moved to approve the revised, and adopt the new, Board Policies and Bylaws as presented.

Motion: Burns Second: Ryan Vote: 5-0

H. BOARD COMMUNICATION

Member Ryan said the dedication was great and was delighted to see the good press coverage. Member Burns said Mrs. Ginn-May reported Cajon Park had the largest open house ever. Member Bartholomew said he appreciated the teachers who were in their classrooms for the tours.

Member Burns suggested the Board may wish to rethink the plaque designating the building as a junior high because the building houses more than just junior high grades. Member Ryan said the building was built as a junior high classroom building and may someday be used only for junior high.

President El-Hajj reminded the Board about the City/Board joint committee meeting and were provided a copy of the posted agenda. She also reminded the Board of the meeting with Senator Hollingsworth scheduled for March 6.

President El-Hajj asked administration to schedule the Board to visit the construction sites on a Saturday morning. Linda will facilitate scheduling a date for a tour.

Dr. Johnson will schedule meetings for individual Board members who desire to meet with Mr. Castanares about the business plan proposal from Manzana Energy.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

- 1. Public Employment Matters (Govt. Code § 54957)**
Public Employee Discipline/Dismissal/Release

The Board entered closed session at 9:45 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 11:45 p.m. No action was reported.

K. ADJOURNMENT

The February 17, 2009 regular meeting adjourned at 11:45 p.m.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

February 2, 2009
MINUTES

Skidmore Administration Center
9625 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President El-Hajj called the meeting to order at 6:05 p.m.
Members present:
Dianne El-Hajj, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Allen Carlisle, Member
Dan Bartholomew, Member

B. PUBLIC COMMUNICATION

There were comments from the public.

C. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. Public Employment Matters (**Govt. Code § 54957**)
Superintendent

The Board entered closed session at 6:07 p.m. to review applications for the Superintendent position.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 10:13 p.m. No action was reported.

The February 2, 2009, special meeting was adjourned.

Barbara Ryan, Clerk

Lisbeth A. Johnson, Ed.D, Secretary

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the Fall of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350 as follows:

1. Requests for travel which do not require air travel and/or an overnight stay and which are not out of the State have been approved by the immediate administrative supervisor.
2. All requests for travel which require air travel, and/or an overnight stay and/or are out of the State shall be approved by the Executive Council or Superintendent and submitted to the Board of Education for approval prior to the travel date.
3. A Travel Reimbursement Claim, E-Form 64-551 must be completed and submitted to Business Services for all travel with travel receipts attached. **Receipts are required for registration fees, lodging, transportation, and parking.** Receipts for meals are not required as a per diem is provided for such expenses. Form 64-551 is to be returned to Business Services within ten (10) working days after returning from travel. Claims not filed within ten (10) working days will be processed on a case by case basis but not passed thirty (30) days after returning from travel.
4. If travel expenses incurred for requests for air travel and/or an overnight stay and/or are out of the State exceed the original Board approved amount by \$50.00 or 10%, whichever is higher, the additional expenses will be resubmitted to Executive Council and the Board of Education for approval prior to reimbursement.

A list of travel and professional staff events that have been approved by the immediate administrative supervisor will be presented for the Board's review and ratification on a monthly basis at the second Board meeting of each month. Included on the report are

dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted to the Board of Education for approval **prior** to the travel date.

RECOMMENDATION:

Administration recommends that the Board of Education approve the Travel Report for personnel requesting air travel, overnight travel, and/or out of state travel as listed on the attached schedule. Included on the report is administrative-approved travel within the County is provided for the Board's information.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

The estimated travel expenses are \$656, plus \$315 in substitute costs as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.1.
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Board Travel Report - March 3, 2009

Travel Dates	Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel
01/13/09	Robyn Wright	TCS	CASBO Pupil Attendance Accounting	San Diego	\$0	\$345	Technology	This workshop focused on pupil attendance accounting.
03/17/09	Ann Olson	SC	Oral Language Development	SDCOE	\$0	\$31	SELPA Preschl staff devlpmt	This workshop will focus on student oral language development.
Travel Requests (overnight, out-of-State, and/or air travel) Submitted for Board Approval								
03/05/09 - 03/07/09	Ann Marchant Julie Powell	CO CO	2009 Computer Using Educators Conference	Palm Springs	\$315 \$315	\$280 \$240	Donations Donations	The focus of this multi-day conference will be applications and instructional strategies for incorporating the latest technology education in the classroom. Registration costs will be paid with teacher fundraising donations.

Consent Item D.2.2. Approval/Ratification of Revolving Cash Report
Prepared by Bill Clark
March 3, 2009

BACKGROUND:

The Revolving Cash Fund of \$5,000 is used to pay bills which amount to \$200 or less. The process results in prompt payment to vendors and saves costs of processing payments of small amounts through the County Superintendent of Schools.

The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #21723 through #21729 on the \$5,000 Revolving Cash Account.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$1,558.00 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.2.
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SANTEE SCHOOL DISTRICT
 REVOLVING CASH REPORT - \$5,000

Date	Number	Name	Memo	Amount
02/10/09	21723	WAL-MART	LORENE FOSTER CHILDREN'S FUND	\$400.00
02/10/09	21724	WAL-MART	LORENE FOSTER CHILDREN'S FUND	\$400.00
02/10/09	21725	VONS	LORENE FOSTER CHILDREN'S FUND	\$400.00
02/10/09	21726	VONS	LORENE FOSTER CHILDREN'S FUND	\$400.00
02/12/09	21727	WAL-MART	LORENE FOSTER CHILDREN'S FUND	\$125.00
02/19/09	21728	WAL-MART	LORENE FOSTER CHILDREN'S FUND	\$125.00
02/20/09	21729	SWRCB ACCOUNTING OFFICE	STORM WATER PERMIT	\$908.00

Total Checks Written

\$1,558.00

Total to be Reimbursed

\$1,558.00

Consent Item D.2.3. Acceptance of Donations
 Prepared by Bill Clark
 March 3, 2009

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donation has been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support the Literacy Center	\$2,500.00	San Diego Scottish Rite Community Foundation	Rio Seco
TOTAL DONATIONS RECEIVED	\$2,500.00		

RECOMMENDATION:

Administration recommends acceptance of the donation listed above for the District.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The donation above is valued at \$2,500.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.3.
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Consent Item D.2.4. Approval of Agreement for Use of Facilities by the American
Prepared by Bill Clark Red Cross
March 3, 2009

BACKGROUND:

In January 2003, the Board of Education approved an agreement for the use of facilities by the American Red Cross in the event of an emergency or disaster. In times of disaster, it's important that private and public organizations come together to support the community. By offering the use of public facilities to the American Red Cross, and the community at large, the Santee School District has made a solid contribution to disaster preparedness efforts within San Diego County.

Presented for Board approval is a renewal agreement with the American Red Cross. The American Red Cross will reimburse the District for the cost of any foods or supplies, or damages to its facilities that may result from the use by the American Red Cross in the conduct of its relief activities in the facilities.

RECOMMENDATION:

It is recommended that the Board of Education approve the agreement for use of facilities by the American Red Cross for disaster service activities.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

There is no fiscal impact to the District. The American Red Cross will reimburse the District for the cost of any foods or supplies, or damages to its facilities that may result from the use by the American Red Cross in the conduct of its relief activities in the facilities.

STUDENT ACHIEVEMENT IMPACT:

This is a public safety item. By offering the use of public facilities to the American Red Cross, the Santee School District has made a solid contribution to disaster preparedness efforts within San Diego County and our student community at large.

Motion:		Second:		Vote:		Agenda Item D.2.4.
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**American
Red Cross**

San Diego/Imperial Counties Chapter

3950 Calle Fortunada
San Diego, California 92123-1827
(858) 309-1200
www.sdarc.org

February 10, 2009

Mr. Bill Clark, Assistant Superintendent
Santee School District
9625 Cuyamaca
Santee, CA 92071

Dear Mr. Clark,

In times of disaster, it's important that private and public organizations come together to support our community. By offering the use of your facilities to the Red Cross and the community at large, the Santee School District has made a solid contribution to disaster preparedness efforts within San Diego County.

The San Diego/Imperial Counties Chapter of the American Red Cross has an agreement in place that allows us to utilize your facility in times of disaster. We are in the process of updating our files and renewing our agreements and contact information.

Enclosed is the revised 2008 Memorandum of Agreement and Contact Information form. Please sign this Agreement and return it to me at the address above. The Contact Information form needs to be filled out, and will need to be updated annually or as the parties change. Please fax this to me at (858) 309 – 1289 by March 23, 2009. As a reminder, all names and phone numbers are kept confidential and are for our internal use only.

On behalf of the San Diego/Imperial Counties Chapter of the American Red Cross, I would like to thank the Santee School District for your participation in our shelter facility program. If you have any questions, please contact Ms. Shabnam Karimi, Associate of Response, at 858 309-1309.

Sincerely,

A handwritten signature in black ink that reads "Andy McKellar".

Andy McKellar
Manager, Disaster Response
(858) 309-1311
Andy.mckellar@sdarc.org

STATEMENT OF AGREEMENT FOR THE USE OF FACILITIES

This Agreement is made and entered into between the governing board of Santee School District, (Board) of San Diego County, State of California, and the San Diego/Imperial Counties Chapter of the American Red Cross (Red Cross), (collectively, the Parties).

Recitals

Pursuant to the terms of federal statutes, the Red Cross provides emergency services on behalf of individuals and families who are affected by disasters.

The Board, through its designated party, is authorized to permit the Red Cross to use Santee School District buildings, grounds and equipment for the conduct of American Red Cross Disaster Service activities and wishes to cooperate with the Red Cross for such purposes.

The Parties hereto mutually desire to reach an understanding that will result in making the designated facilities available to the Red Cross for the aforesaid use.

Now, therefore, it is mutually agreed between the Parties as follows:

1. Santee School District agrees that, after meeting its responsibilities to its pupils and clientele, it will permit, to the extent of its ability and upon request by the Red Cross, the use of its physical facilities by the Red Cross as mass care shelters, distribution and feeding sites for the victims of a disaster.
2. The Red Cross agrees that it shall use reasonable care in the conduct of its activities in such facilities and further agrees to replace or reimburse Santee School District for any foods or supplies that may be used by the Red Cross in the conduct of its disaster relief activities.
3. The Red Cross agrees that it shall use reasonable care in the conduct of its activities in such facilities and further agrees to replace, repair or reimburse Santee School District for any damages caused by the Red Cross and/or its clients during the Red Cross' use of the facility.

4. Notwithstanding any other agreements, the Red Cross agrees to defend, hold harmless, and indemnify Santee School District against any legal liability in respect to bodily injury, death, and property damage arising from the negligence of the Red Cross during use of the property belonging to Santee School District.

5. The Red Cross and Santee School District agree to provide each other, and update yearly, the point of contact information by written notice, either faxed (858-309-1289), hand delivered or mailed by registered or certified United States Mail or a recognized overnight mail courier, to the Parties hereto at their respective address set forth below, or at such other address of which either party shall notify the other in accordance with the provisions hereof.

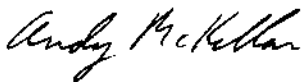
TO: American Red Cross
 San Diego/Imperial Counties Chapter
 3950 Calle Fortunada
 San Diego, CA 92123
 Attn: Disaster Response

TO:

6. Termination of this agreement can be initiated by either party at any time and for any reason. Termination occurs 30 days after receipt of written notice.

In witness thereof, Santee School District has caused this agreement to be executed by its Board or designated party, and the American Red Cross has caused this agreement to be executed by the San Diego/Imperial Counties Chapter, said agreement to become effective and operative upon the fixing of the last signature hereto.

Signatures to the Agreement:



 Andy McKellar
 Manager, Disaster Response
 American Red Cross

 Name
 Title
 Organization

Date: February 10, 2009

Date:

POINT OF CONTACT Information:

Name of Facility _____

Address: _____

Mailing Address (if different): _____

E-mail Address (if applicable): _____

Emergency Contact Information:

To **authorize** facility use:

Name/Title: _____

Phone Number: _____ Cell Phone: _____

Name/Title: _____

Phone Number: _____ Cell Phone: _____

To **open** the facility 24/7:

Name/Title: _____

Phone Number: _____ Cell Phone: _____

Name/Title: _____

Phone Number: _____ Cell Phone: _____

Date: _____

Consent Item D.2.5. Underground Storage Tanks - Claim
Prepared by Bill Clark
February 3, 2009

BACKGROUND:

At its February 3, 2009 meeting, the Board of Education authorized the removal of the District's underground fuel tanks for an estimated cost of \$90,000. The District is in receipt of a notice of a penalty from the Department of Environmental Health for delayed environmental compliance. The penalty and related claim costs total \$11,128.50 (\$5,000 penalty and \$6,128.50 for investigative claim research).

RECOMMENDATION:

It is recommended that the Board of Education authorize the payment of \$11,128.50 for penalties and costs resulting from the operation the District's underground storage tanks.

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The District estimated the cost for removal of the underground storage tanks to total approximately \$90,000 approved on February 3, 2009 (this includes \$59,718 for construction, an additional allowance of \$25,000 for possible unsuitable soils removal if encountered, and an additional \$5,000 for permits and construction monitoring, if necessary). Actual costs including penalties of \$11,128.50 are now estimated to total \$101,128.50 to be paid from the restricted maintenance budget. The work will be completed in the summer of 2009.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.5.
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BACKGROUND:

California Education Code Section 32288 requires that each school district annually approve the comprehensive school safety plans. The Code also requires that each school site council develop and approve the school safety plan.

Presented for approval are the School Safety Plans for Cajon Park, Carlton Hills, Carlton Oaks, Chet F. Harritt, Hill Creek, Pepper Drive, Prospect Avenue, Rio Seco, Sycamore Canyon and Santee Alternative Schools. The plans contain specific action plans as well as clearly stated School Safety Strategies. Additionally, each plan contains the requirements of Education Code Section 32282 (a), namely:

- Conduct an assessment of the current status of crime committed at schools
- Identify appropriate strategies and programs that will provide or maintain a high level of school safety
- Child abuse reporting procedures
- Disaster procedures
- Policies pursuant to the Education Code for students serious acts that would lead to suspension and expulsion
- Procedures to notify teachers of dangerous pupils
- A discrimination and harassment policy
- Provision of a student dress code that prohibits “gang-related” apparel
- Procedures for safe ingress and egress of pupils, parents and school employees to and from school
- A safe and orderly environment conducive to learning
- District rules on student discipline, and
- Hate crime reporting procedures.

While each school has its own plan, several School Site Councils drew from and referenced appropriate parts of the District Parent Handbook, school parent handbook, school student handbook, various governing board policies/administrative regulations as appropriate, and the District Disaster Response Emergencies Procedures document. In the interest of minimizing cost, these documents were not copied for each school for the board agenda; a copy of each document will be available at the board meeting in case they are needed.

RECOMMENDATION:

Administration recommends that the Board of Education approve the comprehensive school safety plans.

This recommendation supports the following District goals:

- Assure school campuses are safe, orderly and healthy.

FISCAL IMPACT:

There is no significant cost to the implementation of the procedures outlined in the safety plans.

ACADEMIC ACHIEVEMENT IMPACT:

The plan describes a process for insuring school safety, and thereby, also insures that student and staff enjoy a safe school learning environment.

Motion:		Second:		Vote:		Agenda Item D.3.1.
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Consent Item D.3.2. Approval of Operating Agreement with Home Instruction for Parents of Preschool Youngsters (HIPPY) U.S.A., Inc.

Prepared by Emily Andrade
March 3, 2009

BACKGROUND:

The HIPPYCorps Initiative is a collaborative effort between AmeriCorps, HIPPY USA, and local HIPPY programs. The California HIPPYCorps Initiative provides services in rural and urban areas throughout California. The California HIPPYCorps Initiative will provide training, technical assistance and educational awards for HIPPYCorps members. Members will receive training and support from their local supervisors as well as from the state and national directors of HIPPYCorps.

HIPPY USA is requesting that the Santee School District continue as a sub grantee for HIPPY USA's AmeriCorps Grant with Hope Baker serving as HIPPYCorps' Site Director 52 percent of her time. The Board originally approved the request to serve as a subgrantee of HIPPY USA at the October 17, 2006 Board meeting.

RECOMMENDATION:

Administration recommends that the Board of Education approve the Operating Agreement between Home Instruction for Parents of Preschool Youngsters (HIPPY) U.S.A., Inc. and the Santee School District.

This program supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

This grant will provide approximately \$52,000 of funding for the 2008-09 school year to fund this partnership.

STUDENT ACHIEVEMENT:

We no longer have a HIPPY program serving the students of Santee. The purpose of this agreement is to provide a partnership with Santee and HIPPY for selected staff to provide expertise and support for other HIPPY programs in the southern region of California. Santee receives "name recognition" and additional personnel cost resources for this collaboration.

Motion:		Second:		Vote:		Agenda Item D.3.2.
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OPERATING AGREEMENT

This agreement is entered into as of September 1, 2008 between
Home Instruction for Parents of Preschool Youngsters (HIPPY) U.S.A., Inc.,

and

Santee School District
Santee, California

I. PROGRAM OVERVIEW

HIPPY is a multifaceted program that focuses on school readiness for children ages 3-5 and in-home teaching skills for their parents. Parents from targeted communities are recruited to visit their peers and neighbors under the supervision of a professional coordinator. For the home visitors recruited from the target community, HIPPY is often their first professional level experience.

The California HIPPYCorps Initiative will provide service in rural and urban areas throughout California. The California HIPPYCorps Initiative will provide training, technical assistance and educational awards for 14 HIPPYCorps members selected from among the pool of HIPPY parents and other members of the community. The California HIPPYCorps members will be provided with the opportunity to receive an Educational Award up to \$2,363.50 at the end of their term of service hours and the completion of one year of successful service in HIPPYCorps. Members will receive training and support from their local supervisors as well as from the state and national directors of HIPPYCorps.

The HIPPYCorps Initiative is a collaborative effort between AmeriCorps, HIPPY USA and local HIPPY programs. Santee School District has been identified and agreed to serve as a subgrantee of HIPPY USA for the purpose of implementing the HIPPYCorps Initiative in California.

HIPPY USA will provide funding as determined by Exhibit B to Santee School District

(according to the attached budget and to the extent that funding is provided by the Corporation for National Service) for the following activities:

- selection of HIPPYCorps members
- training of HIPPYCorps members
- travel (California HIPPYCorps staff) to all local programs and expansion sites
- evaluation of HIPPY program outcomes
- administrative costs up to the limit listed in the budget
- 52% FTE program director

Santee School District will provide the following:

- in-kind and cash match for the following items:
 - *48% FTE program director
 - * local site visits to programs in the southern region of California
 - * general office supplies
 - * photocopying
- supervision of the California HIPPYCorps Director in conjunction with HIPPY USA
- maintenance of a balanced HIPPYCorps budget
- submission of bi-monthly program reports

Local HIPPY programs will fund and maintain services to families, and will provide the following:

- recruitment of HIPPYCorps members
- direct supervision and support of HIPPYCorps members
- weekly training for HIPPYCorps members
- living allowance for HIPPYCorps members
- ongoing documentation of member and client activities

II. TERM:

The term of this Agreement will begin on September 1, 2008 and shall expire on August 31, 2009, unless terminated by either party at any time by written notice to the other, specifying the effective date of such termination. Probable cause for termination includes, but is not limited to: noncompliance with contract requirements, misuse of funds, failure to submit narrative reports to HIPPY USA.

In the event that HIPPY USA determines that Santee School District is not complying with the provisions set forth by HIPPY USA and/or AmeriCorps, HIPPY USA reserves the right to terminate Santee School District as the HIPPYCorps Initiative site in California.

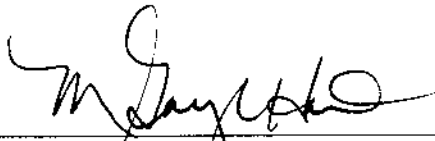
III. PROVISIONS:

- a) Santee School District agrees to comply with the following:
 - Provisions set forth in this agreement by HIPPY USA, as the HIPPYCorps Parent Organization
 - Program Narrative, from AmeriCorps National Direct Continuation Application submitted in August 2008 (exhibit A)
 - California HIPPYCorps Site Budget (exhibit B)
 - *Paying special attention to the following Sections:*
 - Prohibited Program Activities
 - Fund Raising (Approved and Prohibited Member Activities)
 - Member Eligibility, Recruitment and Selection
 - Terms of Service
 - Member Records and Confidentiality
 - Performance Measurement and Evaluation
- b) While the California HIPPYCorps Site Director will receive overall supervision from the Parent Organization Director, it is the responsibility of Santee School District to provide on-site supervision of the California HIPPYCorps Director. In its supervisory capacity, Santee School District will make certain that the California HIPPYCorps Director is performing all of the job functions outlined by HIPPY USA .
- c) Santee School District, acting as fiscal agent for the HIPPYCorps activities in California, will be responsible for maintaining a balanced HIPPYCorps budget and must stay within the budget attached as exhibit B. Santee School District will incur all expenditures that exceed the limitations of the budget.

d) Santee School District is accountable for submitting to HIPPY USA all necessary source documents pertaining to all expenditures incurred by Santee School District for the HIPPYCorps Initiative in California for which a reimbursement is expected from HIPPY USA. A spreadsheet which details reimbursable expenditures, as well as Santee School District matched spending, as outlined in the Site Budget (Exhibit B) must be submitted quarterly (within first two weeks of following month) along with the request for reimbursement. Upon receipt of such documents, and approval by the Parent Organization Director, HIPPY USA will reimburse Santee School District. Reimbursements may be requested once every month. Payments will be made within three weeks of the request.

e) Reporting Requirements:

Program Reports: As the California HIPPYCorps site, Santee School District must ensure that a bi-monthly report is submitted by the California HIPPYCorps Site Director to HIPPY USA as outlined in the AmeriCorps Provisions. These reports are due HIPPY USA bi-monthly and may be submitted with the request for reimbursement.



M. Gayle Hart, National Program Director
HIPPY USA
Little Rock, Arkansas

DATE: Feb 2, 2009

Emily Andrade
Assistant Superintendent
Santee, California

DATE:

Consent Item D.3.3.

Approval of Memorandum of Understanding with California Healthy Kids Survey Regional Center

Prepared by Emily Andrade
March 3, 2009

BACKGROUND:

Santee School District receives State Safe and Drug Free Schools money from the California Department of Education. Because the District receives this funding, the District is required to administer the California Healthy Kids Survey (CHKS) to 5th and 7th grade students every other school year. At the December 16, 2008 Board meeting the Board approved the implementation plan for the California Healthy Kids Survey for 2008-09.

In the past, the San Diego County Office of Education has carried the district Memorandum of Understanding for the administration and scoring of the California Healthy Kids Survey. The County is no longer coordinating the administration nor are they paying for the administration. The Project PEACE grant will pay for the administration of Santee School District's California Healthy Kids Survey this May.

RECOMMENDATION:

Administration recommends that the Board of Education approve the Memorandum of Understanding with California Healthy Kids Survey Regional Center to assist Santee School District in the administration of the California Healthy Kids Survey for the 2008-09 school year. All students must have written parent permission to participate in the survey.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

This recommendation supports the strategic planning area of increasing student resiliency and empathy skills by addressing the social/emotional development of children and families.

FISCAL IMPACT:

The Peace Grant will be paying for the administration of the California Healthy Kids Survey for the 2008-09 school year. The approximate cost will be \$1,000.

STUDENT ACHIEVEMENT:

The California Healthy Kids Survey will yield important data about student knowledge and beliefs concerning personal health and resiliency for use in policy and program development and the search for grant funding. Some CHKS data will be used for evaluation requirements under the No Child Left Behind Act.

Motion:		Second:		Vote:		Agenda Item D.3.3.
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Memorandum Of Understanding

2008-2009 School Year

District Name: _____

This agreement outlines conditions to be met by the above named district and the California Healthy Kids Survey (CHKS) Regional Center as they relate to the administration of the CHKS. *The answer sheets will not be sent until a signed copy (or fax) of this Memorandum of Understanding (MOU) is received.*

District agrees to the following conditions:

SURVEY ADMINISTRATION

- **Grades and Schools.** Survey grades 5, 7, 9 and 11 as appropriate within the district, as well as all continuation and community day school students, regardless of grade. This includes locally-funded charter schools that receive Safe and Drug-Free Schools and Communities (SDFSC) or Tobacco Use Prevention Education (TUPE) funding through the district. Districts may stagger administration of the 5th grade and survey this grade at a different time than the middle/high schools.
- Provide private schools that choose to receive SDFSC services from the district with the opportunity to participate in the survey.
- **Parent Consent.** Use the active parental consent process with grades below seven, and either active or passive parental consent with grade seven and above (model consent forms are available online).
- Adopt a written school board policy for active and/or passive consent, and provide beginning of the year notification to parents of the approximate date(s) of survey administration and the availability of survey instruments for review at school and/or district offices. This is required regardless of consent type.
- **Coordination.** Provide one, district-level contact person.
- **Surveys.** Administer the Elementary survey to elementary students, and the Core Module A, which includes the school and community asset questions, formerly in the Resilience & Youth Development Module, to secondary students.
- Use only the most recent, current version of the survey and the answer sheet. This is H11 & M11 for High School and Middle School, E11 for Elementary, and their bilingual counterparts. Elementary answer sheets are brown, and secondary answer sheets are green.
- Use of incorrect version of the survey or answer sheet will result in a substantial delay and increased cost of report production. If students use a photocopy of an answer sheet or answer on the questionnaire, the district is responsible for transferring the data to an appropriate CHKS answer sheet.

SAMPLING

- Larger districts may request that CHKS staff develop a sampling plan; however, sampling is not required and districts may choose to survey all students in the required grades, particularly if they would like school-level reports. Eligibility for sampling is based on the following criteria:
- **Number of students.** If a district has 900 or fewer regular students enrolled per grade level, all students must be surveyed, regardless of the number of schools. (Note: This is total enrollment, not the number who consented to the survey.) If grade-level enrollment is

more than 900, the district may choose to sample. CHKS staff will randomly select classrooms across all schools to reach the target sample of 900. *However, we recommend that sampling be done only if the district has 1600 or more students per grade.* This is recommended, as enrollments below 1600 tend to leave out just a few classes per school, which could lead to possible resentment on the part of teachers and/or inability to easily schedule a "grade-wide" survey day.

- **Number of schools.** If a district has ten or fewer schools at a surveyed grade level, all schools must be surveyed. A random sample of schools can be selected for districts with more than ten schools with the grades involved AND more than 900 students per grade.
- These are **minimum** requirements; districts can always survey more students, grade levels, and schools.
- **School reports and sampling.** If sampling, schools must survey at least 50% of students in appropriate grades in order to qualify for a school report. If school reports are desired, districts are strongly encouraged not to use a sampling plan.

PAYMENT

- Pay the 30 cents per student Basic Fee based on the approved sampling plan as outlined above.
- CHKS will not refund money for unused answer sheets.
- Postage and handling will be added to the total amount charged.
- Additional fees apply for answer sheet rush orders.
- The district must provide a purchase order or check prior to receipt of report.
- *Note: Higher fees apply to any survey conducted in addition to the required, on-cycle, biennial surveys. Please see www.wested.org/chks for all fees.*

DATA SUBMISSION AND REPORT PREPARATION

If the following conditions are not met, there will be a delay in data processing and report generation.

- Provide complete information on the transmittal envelopes.
- Complete and return the Answer Sheet Return Checklist (sent with answer sheets).
- Submit completed answer sheets and materials to your Regional Center by Friday June 12, 2009.

RESPONSE RATES

In order for the CHKS data to be representative of the students in your district, minimally meet standards A through C and either standard D or E as listed below.

- A) 100% of all district schools participated, or 100% of all selected schools participated in an approved sampling plan.
- B) An appropriate class subject or class period was identified and used.
- C) 100% of selected classrooms participated.
- D) The number of completed, usable answer forms obtained per grade was 60% or more of the selected sample, or
- E) If active parental consent is used, 70% or more parents within each grade's selected sample returned signed permission forms, either consenting or not consenting to their child's participation.

If active consent is used and less than 60 percent of parents have not consented to their child's participation two days before the scheduled administration date, the survey should be postponed until either condition D or E can be met. *Note: If less than 25 students take the survey in a specific grade, the district may not be eligible for a report in that grade.*

SCHOOL CLIMATE SURVEY FOR STAFF

- Conduct the online School Climate Survey (SCS) at each school participating in the district's CHKS. To facilitate planning and administration, this should be done around the same time the students are taking the CHKS.
- The survey must be anonymous and should minimally be given to **all certificated staff working with grades five through twelve**, as well as by all staff involved in health, safety, and prevention. It is recommended that it be completed by other school staff at the district's discretion.
- Staff participation is voluntary. Staff who do not wish to participate shall not be required to do so.
- There are no additional fees for the basic administration of the SCS. Additional fees will be charged for special requests (such as paper surveys) and custom work.

OTHER MISCELLANEOUS CONDITIONS

- Read the *Guidebook for the California Healthy Kids Survey, Part I: Administration*, paying special attention to the section on active and passive consent procedures. In BOTH cases, specific tasks MUST be completed to insure that the rights of parents and pupils are protected.
- Read the *Guidebook for the California Healthy Kids Survey, Part III: School Climate Survey for Teachers and Other Staff*.
- Provide current student enrollment figures (or target sample if you are sampling) for all schools by grade level, and provide accurate staff counts by school.
- Download the master copy of the survey and produce the number of questionnaires needed.
- Provide survey proctors for each classroom.
- Have all surveyors (teachers or proctors) sign the Assurance of Confidentiality Agreement and read the Introductory Script to students. These are provided in the Proctor Instructions (available online).
- Notify the County Office of Education of intent to administer the survey.
- Send a copy of the district-level *Key Findings* report to the County Office of Education.
- Contribute district's data to the aggregated CHKS dataset for statewide analysis.
- Agree to keep confidential any information about an individual student's responses that might be inadvertently revealed from the printed report provided at the district or school level.

The CHKS Regional Center agrees to the following conditions:

FOR THE BASIC FEE

- Ongoing technical assistance including phone consultation on module selection, sampling, and parent consent strategies.
- Training at CHKS Regional Offices or via the Internet on the administration of the CHKS and SCS.
- Downloadable master copy of elementary, middle & high school surveys (all modules), and access to the SCS online system.
- Downloadable *CHKS Guidebook* for the district coordinator, and master copies of instructions for school-level contacts, classroom teachers and proctors.
- Access to the CHKS Website and Listserv.
- Answer sheets, transmittal envelopes, and school-specific SCS logins and passwords.
- Scanning services.
- District-level reports (Includes CHKS *Technical Report* and *Key Findings* summary, and the results of the staff School Climate Survey). This is provided as a PDF.

FOR ADDITIONAL FEES, UPON REQUEST

- School-level reports, if a district has surveyed enough students at their school.
- School-level breakdowns for the SCS, if enough staff took the survey.
- Paper and electronic (pdf) copies of reports.
- Assistance in adding custom questions to your CHKS or SCS.
- Evaluation services and custom data analysis.
- On-site training for your district or schools.
- Raw datasets, pending a Memorandum of Understanding specific to data release.
- Presentations of results to stakeholders
- Other services by request.

Confidentiality Agreement

CDE requires local CHKS results be publicly reported in compliance with the No Child Left Behind Act of 2001 (NCLB). District data on the California state-identified Performance Indicators will be available through the California Department of Education’s (CDE) Safe and Healthy Kids Program Office Annual Reports. District *Key Findings* and *Technical Reports* will be posted on the CHKS website. In addition, under the Public Records Act, any outside agency (for example, the media) can request already-produced district or school reports from CDE. Raw data will be provided to public and research agencies for analyses only under conditions of strict confidentiality in compliance with state and federal regulations.

By signing this document the LEA and CHKS Regional Center staff signify that each party understands and will comply with the conditions stated above.

LEA Representative:

Signature

Printed name

Date

CHKS Contact Person *(if different from above)*

Contact person telephone

Contact person email

CHKS Regional Center Staff:
_____ Signature
_____ Printed name
_____ Date
<i>For office use only</i>

*Southern Region
Office: LA
WestEd
Fax 562.799.5151*

*Northern Coast/Bay Area Region
Office: Oakland
WestEd
Fax 510.302.4354*

*North Central Region
Office: Chico
Duerr Evaluation
Fax 530.893.0409*

Consent Item D.4.2. Adoption of Resolution No. 0809-31 for Non-Reelection
of Temporary Certificated Employees

Prepared by Minnie Malin
March 3, 2009

BACKGROUND:

A review of current enrollment trends continues to indicate a possible leveling of our historic declining enrollment. Using a straight line projection number administration anticipates approximately 1.5% to 2% fewer students for the 2009-2010 school year due to the large eighth grade classes which will move to high school. This equates to an anticipated decline of approximately one hundred to one hundred twenty-five (100-125) fewer students. Using a tight staffing ratio with a class size of twenty-five (25) students as a guide, this equates to four (4) to five (5) fewer regular education classrooms. It is anticipated that this decline in classroom teachers could be accommodated through leaves of absence, retirement, natural attrition, and the release of temporary certificated employees.

In order to release temporary certificated employees, the Board must serve notice to those employees who may not be offered employment for the next school year. Since the final impact of leaves, retirements, and other attrition is unknown at this time, the District has a practice of serving a notice of non-reelection to all temporary teachers. This notice does not impact the employees' rights for consideration of employment based upon need during the next school year. Tonight, the Board is asked to approve the enrollment and staffing projections based upon the anticipated decline in enrollment.

RECOMMENDATION:

It is recommended that the Board of Education approve the staffing and enrollment projections for the 2009-2010 school year and adopt Board Resolution 0809-31, regarding the non-reelection of temporary certificated employees.

If the anticipated decline in enrollment does not materialize, the District is in a position to increase the number of classroom teachers to meet the demand and may hire back the appropriate number of temporary teachers aligned with any increase in enrollment.

This recommendation supports the following district goals:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The financial/revenue loss to the District for one hundred twenty-five (125) fewer students is approximately \$750,000. Fiscal impact for the release of five (5) temporary employees is a savings of \$325,000.

STUDENT ACHIEVEMENT IMPACT:

There is no student achievement impact.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

SANTEE SCHOOL DISTRICT

Resolution No. 0809-31

WHEREAS, employees' number:

196266	498203	939622	515747	222822
655760	878156	241987	606941	826048
471850	103247	792253	630656	819856
518641	030934	951137	359120	685875
739110	372242	098460	545570	715795
116823	062407	514727	037643	

are temporary and/or probationary employees of the District hired for the 2008-2009 school year; and

WHEREAS, Education Code section 44954 authorizes Governing Boards of school districts to release temporary employees and not reelect them for the following school year; and

WHEREAS, Education Code Section 44929.21 requires that the Governing Board, on or before March 15th of the second probationary year, shall notify a probationary employee, in a position requiring certification qualifications, of the decision to reelect or not reelect the employee to such a position for the next succeeding school year; and

WHEREAS, the Governing Board of the Santee School District has determined to release employees' number:

196266	498203	939622	515747	222822
655760	878156	241987	606941	826048
471850	103247	792253	630656	819856
518641	030934	951137	359120	685875
739110	372242	098460	545570	715795
116823	062407	514727	037643	

effective June 18, 2009;

BE IT THEREFORE RESOLVED:

The Board hereby directs that a notice of release be sent by the District to employees' number:

196266	498203	939622	515747	222822
655760	878156	241987	606941	826048
471850	103247	792253	630656	819856
518641	030934	951137	359120	685875
739110	372242	098460	545570	715795
116823	062407	514727	037643	

notifying the employees of the Governing Board's decision to not reelect him/her for the 2009-2010 school year.

ADOPTED by the Governing Board of Santee School District this 3rd day of March, 2009.

YES: _____
NOES: _____
ABSENT: _____

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Barbara Ryan, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

Clerk of the Board of Education

March 3, 2009
Date

DISCUSSION AND/OR ACTION ITEMS Item E.

Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Discussion and/or Action.

BACKGROUND:

In November 2006, the Board, Superintendent and the Santee School community were successful in passing a GO bond. This bond provided the revenue to modernize schools and learning resource centers (LRC). Through additional State approved matching fund resources, joint use funds, developer fees, and revenue from property land use, administration proposed a \$128 million budget and architectural designs for modernization and junior high facilities which the Board approved. Included in these approvals from 2007-2008 through 2011-2012 and with this five year plan, the Board also approved the construction of 8 new buildings including:

- Seven junior high buildings including the 18 classroom building at Cajon Park and the 10 classroom facilities at Rio Seco, Pepper Drive, Hill Creek, Carlton Hills, Carlton Oaks, and Chet F. Harritt, and
- 1 Library Resource Center (LRC) new building at SYC. Please note: LRC's on all other campuses are modernized.

The Board and Superintendent are proud to announce that the first new junior high building is completed at Cajon Park and the dedication of that building was held on February 12, 2009. While a mock Board approved dedication plaque size of 14" x 18" was developed for this ceremony, the names on the plaque and final layout were not approved.

Board members did provide some additional information for the mock template at their February 3, 2009 meeting which included Board member names in three rows at the top of the plaque with the Superintendent's name under Board member names. The Board asked the Superintendent to return with a recommendation for layout and final names for their approval, The Board also requested that the Superintendent speak with the Principals about a Principal name being included on the plaque. The Board indicated that dedication ceremonies and unveiling the resultant plaque should only occur when the entire modernization and new construction is completed at a school site and that this bronze plaque should be placed on new buildings.

The Superintendent researched the appropriate protocol for names being included on plaques and while there is no standard, typically these plaques include names of people in the organization who are members of the Governance Team (for example in a City the Council alone or the Council and the Mayor) and in the school district, this includes the Board members and the Superintendent in charge of the projects at the time of design and construction. In addition, since the CBO is directly responsible for the leadership role to plan financing, assimilate the plans, contracts, and teams for architectural designs, and construction project management. The Superintendent recommends that the name of the CBO be included on the plaques as the next priority name to be recognized because of this critical administrative role.

In discussing this topic with the Principals, they had some quality ideas about plaque names. Additional plaques or memorial artifacts could be placed on other buildings, they recommended. Examples include: The Foundation could have a plaque, tile, or paver placed on the LRC's because they partnered with the school district to attain joint use funding for this building. The Principal at the time of completion and including any other Principals responsible for the construction could have a framed certificate or other artifact placed inside the building, maybe by the offices.

We know consistency is important (although a personal touch for each school is also a consideration) and so we can work together on templates for Principal recognition to bring back to the Board. The Principals shared that recognition of their support of modernization is not only about the new buildings but about the modernization of the entire campus. Therefore, having their name on the bronze plaque is not a priority for them.

As an additional note, there is discussion about the name on the junior high building and/or on the plaque including grades 5 and 6. These grade levels are housed on the top floor of the new Cajon Park building. The Superintendent would like to recommend that the buildings across the District continue to carry the name of junior high because this was the Board's bond promise to construct junior high facilities. If there is a sign/certificate or information regarding grades 5 and 6, perhaps since the housing of grade levels will be different at different sites, this information could be provided inside the office area.

RECOMMENDATION:

The Board and Superintendent names were discussed by the Board as names that should be included on the bronze plaque for the new building dedication ceremonies. The Superintendent recommends that the Board include the following additional names on the bronze plaque for the new building dedication ceremony:

- The CBO in charge at the time of start and completion of construction.

Additional memorabilia such as a framed certificate, plaque, or tile could be discussed at a later date for other facilities areas of the campus or buildings to recognize Principals, the Director of Modernization, or contributing organizations such as the Santee Foundation or others as the Board desires.

The Superintendent requests Board direction and approval of the layout for the bronze plaques and to order the plaques for the 4 new buildings which will be completed by July 1, 2009. Since there will be a new Superintendent when Phase II buildings are completed, the Board may wish to have a different Superintendent's name at that time on the plaque. There is a 12-week turnaround time to receive the bronze plaques once orders are placed.

The Superintendent also recommends direction about the placement of the bronze plaque at Cajon Park and the placement on other new buildings upon completion.

This recommendation supports the following district goal:

- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The cost of each bronze 14" x 18" permanent plaque is \$976 and would be paid from the CIP contingency funds. Since the bronze plaque will be a template for 4 new buildings which will be completed by July 1, 2009, the total cost of the bronze plaque will be \$7,808, which includes submittals, tax, installation & freight.

STUDENT ACHIEVEMENT:

The new learning environments will contribute to increased student achievement, according to studies completed about improved lighting and learning environments.

Motion:		Second:		Vote:		Agenda Item E.1.1.
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BACKGROUND:

Santee School District is honored to be responsible for the Visually Impaired (VI) Regional program which serves the East County SELPA children from infants to grade 8 who are blind or have limited vision capabilities. The SELPA consortium has 11 school districts including Alpine, Dehesa, Julian, Cajon Valley, La Mesa - Spring Valley, Lemon Grove, Lakeside, Mountain Empire, Borona and our District. (Grossmont is a part of SELPA but serves its own children and does not participate in the elementary or middle school regional services.) Regional programs offer a more local public school solution to service children so parents do not have to send children to community centers like the California School for the Blind.

In the case of the Deaf and Hard of Hearing programs (DHH), La Mesa - Spring Valley School District is the Regional Program solution for our SELPA, again to offer a more localized solution to provide specialized learning for students with hearing impairments. Because of the Regional VI program, each District that has children who are visually impaired can send their children to the Santee VI resource center housed at Carlton Oaks School or receive itinerant support services in their own district, depending on the needs of the child and the IEP objectives developed to assist the child in being a successful learner. In the last few years however, the numbers in each of these programs, VI and DHH, have been declining resulting in La Mesa - Spring Valley seeking a partnership with the South County SELPA to serve these children. The current model in La Mesa costs approximately \$20,000 per child. The cost will be approximately \$13,000 per child with the partnership at South County.

In recent years, it has become more apparent that providing quality public education for all students with limited resources is challenging. The additional resources promised by the Federal Government and the State for children with disabilities are not forthcoming. Schools are not fully funded through a combination of Federal IDEA funding and State resources. This has meant that districts need to add support for special education from their general funds which reduces dollars for general education program services proportionately for children, as well.

If a child is sent for services to the Regional VI Program resource room in Santee, each District in the SELPA is committed to fund all excess costs for their student so the Regional provider, in this case Santee, does not have to subsidize the costs for other District's children/students. The District sending students to the regional program pays for a child's one-on-one assistant if that is prescribed by the IEP but each District who has children in the Regional Program shares in the other excess costs for resource room services. (Please note that the SELPA funds shared among the consortium have paid for expensive specialized equipment to support visually impaired students, K-8. There is a significant investment by the

SELPA in the resource room environment, which means it would be prudent to maintain a resource learning environment for VI children/students.)

Because of the declining enrollment in the resource room (Please see the chart on current enrollment) the District needs to decide on a plan to reduce support services in 2009-2010 or 2010-2011 if the decline continues for three reasons:

1. Limited opportunities for students to interact with peers who have similar disabilities in the room or in the school environment,
2. Exorbitant excess costs to serve 1-3 students, and
3. Other Districts may choose another solution if enrollment does not increase since their share of excess costs will increase if revenue drops with the student decline.

The Superintendent recommends that we continue to be a regional provider and maintain the resource and itinerant programs. The ideal enrollment in the resource room would be 8 to 11 children and for the itinerant services between 20 to 30 children per teacher. The enrollment projected for 2009-10 is 1 teacher, 1 assistant, and a transcriber for 1, 2, or 3 children. This number fluctuates as districts in the SELPA consider the excess costs attached.

RECOMMENDATION:

The Superintendent recommends the following:

Option I:

- Maintain the Resource Room,
- Santee School District reviews its costs and the quality of the resource program for students if the enrollment continues to decline (Current students may choose other options),
- No reductions are considered until 2010-2011, if enrollment continues to decrease,
- Administration recruits students for the 2009-2010 school year and opens up the parameters of the Resource Room to flexibly serve not only the primary visually impairment objectives but secondary disabilities included in SDC models,
- Parents are given the time to make future decisions about placement of their children with declining enrollment continuance for the 2010-2011 school year, and
- Santee School District bears the unfunded program cost in 2009-2010 of \$150,608 for 1 student, \$72,047 per student for two students, or \$45,857 for 3 students.
- Unfunded program costs would be deducted from general funds.

Option II:

- Maintain the Resource Room
- Reduce by 1 staff member and 1 instructional assistant in 2009-2010.
- Itinerant teachers would cover itinerant IEPs and the Resource Room services in the resource room at Carlton Oaks School using two VI teachers instead of three.

Savings with this option would be: \$101,964.

Please note: VI funding is separate using the excess cost District contribution model for each student versus a total ADA contribution model for student services.

Option III:

- Issue a lay off notice for 1 VI teacher by the March 15th deadline
- If there is a projected enrollment increase, the notice could be rescinded at any time prior to the beginning of the 2009-10 school year.

This recommendation supports the following district goals:

- Assure the highest level of educational achievement for all students.
- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact will depend on the Board's decision.

1. A reduction of 1 teacher and 1 support staff would be a savings of \$101,964 for 2009-10 for the resource room.
2. Maintaining the current staff if enrollment declines could cost from \$45,857 per student with 3 students enrolled, to \$150,608 with 1 student enrolled.

STUDENT ACHIEVEMENT:

Providing a regional program option for students with VI or DHH learning needs is supportive of creating environments where all children can succeed.

Motion:		Second:		Vote:		Agenda Item E.1.2.
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Cost of VI Itinerant Program-

2 teachers for VI	\$196,008
.8 O/M Specialist	80,464
2 IA's	66,608
Mileage-	<u>15,000</u>
	\$358,080
X 7.44% Indirect costs	26,641
Total Program cost	\$384,721
Total cost to Santee (14%)	\$ 54,281

This cost is distributed by general education ADA throughout the 8 East County SELPA Elementary Districts. The District invoices SELPA to recover costs of programs. Santee has approximately 14% of the total ADA of the East County SELPA Elementary Districts (changes yearly). Thus we would recover about 76% of the cost of the programs, using this year as an example. We currently have 3 students in Santee receiving VI Itinerant services. The VI Itinerant program serves approximately 40 students throughout the SELPA.

Cost of VI Resource Room Program-

1 Teacher for VI	\$ 74,484
1 Braille Transcriber	24,161
1 Instructional Assistant	27,480
.2 O/M Specialist	<u>20,116</u>
	\$146,241
X 7.44% Indirect costs	<u>10,880</u>
Total	\$157,121

From this we subtract ADA for each student and AB 602 funding we receive

Minus ADA	\$ 5,863 per student
Minus AB 602 Spec Ed S	\$ <u>650 per student</u>
Total funding received per student	\$ 6,513

Number of students enrolled	Total Program Cost	ADA received	AB602 received	Total unfunded cost for program	Santee's unfunded cost
1 Student	\$157,121	\$ 5,863	\$ 650	\$ 150,608	\$ 150,608
2 Students	\$157,121	\$11,726	\$1,300	\$ 144,095	\$ 72,047
3 Students	\$157,121	\$17,599	\$1,950	\$ 137,572	\$ 45,857

The following would be the unfunded program costs to Santee School District for this service based on enrollment:

- Santee's cost if 1 student was enrolled: \$150,608
- Santee's cost if 2 students were enrolled: \$ 72,047
- Santee's cost if 3 students were enrolled: \$ 45,857

There are currently 3 students on the VI Resource Caseload this year: Santee, Cajon Valley and Lakeside each have one student served in the VI Resource Room. There are two other students who are served in the VI resource room but are not on the VI caseload. (One student is in another SDC on campus, another student comes 2X/Wk.)

If we have three students next year, the per child charge for the VI Resource Room will be: **\$45,857**

If we were to increase to 8 students, the cost per child for each District would be reduced to **\$13,127-** somewhere closer to the range of Deaf/HOH average program costs/child, county-wide.

BACKGROUND:

The Governor signed the State budget on February 20, 2009. Tonight administration will present the recommended budget reductions as a result of the impact of State reductions, cash flow issues and construction bridge financing necessary to complete modernization and new construction plans. The budget solutions for \$3,676,907 of the short fall are attached. Additional personnel recommendations will be brought to the Board meeting.

RECOMMENDATION:

Administration recommends that the Board review and discuss administration's recommended reductions and financial solutions to bridge mid-year reductions, next year's reduced revenue, cash short falls, and construction financing for Phase I completion and Phase II. Administration requests Board approval tonight of the \$4,144,317 million dollar short fall solution presented at the Board meeting.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The proposed budget plan ensures the District remains fiscally solvent through the State funding reduction of \$1,646,400 during 2008-09 mid-year reductions and the additional 2009-2010 contraction of State revenue to Districts of \$497,917. In addition, the district needs \$2 million for cash flow and \$27 million in bridge financing which will be a part of the solutions presented tonight.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.1.3.
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BACKGROUND:

On February 3, 2009, Art Castanares of Manzana Energy provided a presentation to the Board of Education on Solar Energy and alternate financing options to support a solar project. Tonight, Assistant Superintendent Bill Clark will provide the Board of Education with an update on the latest Solar Project Financing status. If the Board wishes to move forward with the proposed Solar Project, a public hearing and Board authorization for the project will be brought forth to the Board of Education at its March 17, 2009 meeting. The credits the Board has applied for will expire on beginning April 15, 2009.

RECOMMENDATION:

It is recommended that the Board of Education discuss the Solar Project based on current fiscal information. Administration requests direction from the Board. Any action taken is always at the discretion of the Board.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The Fiscal impact of the Solar Project, if implemented as planned, will reduce energy costs by approximately thirty percent (30%) annually. There are no purchase or maintenance costs to the District under the current proposal. The anticipated savings is nearly \$12 million over a 25 year period.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.1.
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Payment Schedule

The payment schedule below compared the district's projected energy costs under the utility company to the new rate under the EII. The column below titled "Flex 80%" is the payment schedule proposed for years 1-25. The last column shows the projected savings per year under the new plan with the final number being the average saved.

Year	TTL Costs	20% base	SDGE 80%	Flex 80%	Savings	% Saved
1	900,000	153,000	720,000	450,000	270,000	38%
2	949,500	162,792	759,600	500,000	259,600	34%
3	1,001,723	173,211	801,378	600,000	201,378	25%
4	1,056,817	184,296	845,454	650,000	195,454	23%
5	1,114,942	196,091	891,954	720,000	171,954	19%
6	1,176,264	208,641	941,011	775,000	166,011	18%
7	1,240,959	221,994	992,767	802,125	190,642	19%
8	1,309,211	236,202	1,047,369	830,199	217,170	21%
9	1,381,218	251,318	1,104,974	859,256	245,718	22%
10	1,457,185	267,403	1,165,748	889,330	276,418	24%
11	1,537,330	284,517	1,229,864	920,457	309,407	25%
12	1,621,883	302,726	1,297,507	952,673	344,834	27%
13	1,711,087	322,100	1,368,869	986,016	382,853	28%
14	1,805,197	342,715	1,444,157	1,020,527	423,630	29%
15	1,904,482	364,648	1,523,586	1,056,245	467,340	31%
16	2,009,229	387,986	1,607,383	1,093,214	514,169	32%
17	2,119,736	412,817	1,695,789	1,131,477	564,313	33%
18	2,236,322	439,237	1,789,058	1,171,078	617,979	35%
19	2,359,320	467,348	1,887,456	1,212,066	675,390	36%
20	2,489,082	497,259	1,991,266	1,254,488	736,778	37%
21	2,625,982	529,083	2,100,785	1,298,395	802,390	38%
22	2,770,411	562,945	2,216,329	1,343,839	872,489	39%
23	2,922,783	598,973	2,338,227	1,390,874	947,353	41%
24	3,083,536	637,307	2,466,829	1,439,554	1,027,275	42%
25	3,253,131	678,095	2,602,505	1,489,939	1,112,566	43%
TTL	\$ 46,037,329	\$ 8,882,703	\$ 36,829,863	\$ 24,836,753	\$ 11,993,110	30%
NPV	\$ 17,843,136	\$ 3,344,251	\$ 14,274,509	\$ 10,025,895	\$ 4,248,614	

Discussion and/or Action Item E.2.2.
Prepared by Bill Clark
March 3, 2009

State Budget Update and Impact on Facilities:
Phase I and Phase II

BACKGROUND:

Administration is prepared to update the Board on the continuing State Budget crisis, and its impact on the District's Capital Improvement Program Phase I and Phase II projects. This evening, Assistant Superintendent Bill Clark will brief the Board of Education on the current State fiscal outlook and its impact on the District's construction projects. In addition, Mr. Clark will report about the potential budget financial status including:

- County Treasurer Loan
- Mid-Year TRANS
- QZAB
- Vendor Loans
- Federal Stimulus
- State Dollars, Financing for Construction at CFH, PA, PD
- Timeline for Confirmation of Funding

RECOMMENDATION:

It is recommended that the Board of Education review, discuss, and take action, if necessary, on budget information as presented. Any action taken is always at the discretion of the Board of Education.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The proposed budget reduction plan ensures the District remains fiscally solvent through the State funding reduction cycle. The District anticipates the need to borrow approximately \$5.0 million to complete Phase I construction.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.2.
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Discussion and/or Action Item E.2.3. Adoption of Resolution #0809-32 for the Issuance
Prepared by Bill Clark and Sale of Additional Tax and Revenue
March 3, 2009 Anticipation Notes (TRANS), 2008-09

BACKGROUND:

Based on published documents and statements from the office of the Governor, State Department of Finance, and the State Controller's office, there is growing concern that the State of California will fail to meet its payment obligations. Administration believes the District should be prepared to sustain operation for 90 days on internal cash resources in order to meet critical payroll and expenditure requirements. Cash resources required to sustain District operations for 90 days are estimated to total approximately \$5.0 million based on the latest cash flow analysis. Deferrals of \$2.8 million appropriations have been moved up by the State with the signing of the budget by the Governor.

RECOMMENDATION:

It is recommended that the Board of Education discuss and/or take action on strategies presented to address the possibility of a State default on its obligations to fund school District operations until the State is accountable and implements its obligatory apportionments. Specifically, it is recommended that the Board of Education adopt Resolution #0809-32 providing authorization to proceed with plans to issue an additional TRANS.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The District should be prepared to sustain operations for 90 days or more on internal cash resources through the recommendations needed above in order to meet critical payroll and expenditure requirements, should the State of California fail to meet its payment obligations. Cash resources required to sustain District operations for 90 days are estimated to total approximately \$5.0 million based on the latest cash flow analysis.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources affect student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.3.
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SANTEE SCHOOL DISTRICT

RESOLUTION NO. 0809-32

RESOLUTION OF THE BOARD OF EDUCATION OF THE SANTEE SCHOOL DISTRICT AUTHORIZING THE COMMENCEMENT OF PRECEEDINGS IN CONNECTION WITH THE ISSUANCE AND SALE OF ADDITIONAL TAX AND REVENUE ANTICIPATION NOTES WITH RESPECT TO FISCAL YEAR 2008-09 FOR AUTHORIZED PURPOSES OF THE DISTRICT

RESOLVED, by the Board of Education (the "Bo ard") of the Santee School District (the "District"), as follows:

WHEREAS, school districts organized and existing under the laws of the State of California are authorized by Article 7.6 (commencing with section 53850) of Chapter 4 of Part 1 of Division 2 of Title 5 of the California Government Code (the "Law") to borrow money by the issuance of temporary notes, the proceeds of which may be used and expended for any purpose for which the school district is authorized to spend moneys;

WHEREAS, pursuant to the Law, such notes may be issued in the name of such school district by the board of supervisors of the county, the county superintendent of which has jurisdiction over such school district, as soon as possible following receipt of a resolution of the governing board of such school district requesting such borrowing;

WHEREAS, the Board of Supervisors of San Diego County has previously issued, in the name of the District, \$5,000,000 of tax and revenue anticipation notes with respect to fiscal year 2008-09 for authorized purposes of the District but has determined that additional moneys will be needed during such fiscal year;

WHEREAS, the District has determined that it is desirable that the District borrow additional funds, in an amount not to exceed \$5,000,000, with respect to fiscal year 2008-09 for authorized purposes of the District;

WHEREAS, it is desirable to authorize the preparation of the necessary documents in connection with the issuance of such notes;

NOW, THEREFORE, it is hereby DECLARED and ORDERED, as follows:

Section 1. The Board hereby authorizes issuance of tax and revenue anticipation notes in the principal amount of not to exceed \$5,000,000 (the "Notes"), under and pursuant to the provisions of the Law.

Section 2. Officers and officials of the District are authorized to proceed with the preparation of the necessary documents in connection with the issuance of the Notes, subject to the final approval thereof by the Board at a future meeting thereof.

Section 3. All actions heretofore taken by the officers and agents of the District with respect to the sale and issuance of the Notes are hereby approved, and the Superintendent, the Secretary of the Board and any and all other officers of the District are hereby authorized and directed for and in the name and on behalf of the District, to do any and all things and take any and all actions relating to the execution and delivery of any and all certificates, requisitions, agreements and other documents, which they, or any of them, may deem necessary or advisable in accordance with this resolution.

I hereby certify that the foregoing resolution was duly adopted at a meeting of the Board of Education of the Santee School District held on the _____ day of _____, 2009, by the following vote:

AYES, and in favor of, Board Members:

NOES, Board Members:

ABSENT, Board Members:

By _____
Secretary of the Board of Education

Discussion and/or Action Item E.3.1. Adoption of Resolution No. 0809-30 for Reduction or Elimination of Certain Certificated Services

Prepared by Minnie Malin
March 3, 2009

BACKGROUND:

Based upon current and future financial constraints brought about by the State budget crisis, it is anticipated that sufficient revenue may not be available to maintain current levels of programs. The multi-year fiscal plan contains projections based on the best information available at this time; however, confirmed revenue allocations and savings for the district will not be verified until the Governor presents the May revise. Certain positions have been funded through restricted programs which will be exhausted by the end of the school year. Administration believes that a reduction or elimination of particular kinds of services is needed for the 2009-2010 school year as a contingency to uncertain budgetary conditions.

Administration seeks Board approval of the attached Resolution No. 0809-30 including Exhibits A and B.

The layoff of probationary and permanent certificated employees is strictly governed by the Education Code. Reduction of certificated employees may be made when, in the opinion of the governing board, one of several conditions exists that makes it necessary to decrease the number of probationary or permanent employees. One of these conditions is when the governing board determines that a particular kind of service is to be reduced.

The Education Code establishes the procedures for layoffs, with strict deadlines for compliance. Employees who are to be laid off are entitled to receive from the District a preliminary notice by March 15th that they be terminated at the end of the school year and a statement of the grounds for the District's action. Laid off employees retain the right to reemployment on a preferred basis for a period of time should the District restore cut positions or create additional positions and if rehired, the employee is entitled to full credit for all prior service for purposes of seniority, and retirement benefits. The number of certificated staff actually "laid off" at the beginning of the new school year will depend on certain other factors such as how many certificated employees request a leave of absence from the school district, how many retire, and how many other certificated staff resign positions.

The District's intent is to recommend to the Board of Education a reduction of 3.0 full-time equivalent positions. The Santee Teachers Association (STA) bargaining team has been informed of the District's intent to recommend a layoff of these certificated positions. Certain bargainable issues exist in certificated layoffs. These issues are based upon "impacts and effects" of the layoff, some of which may relate to financial issues.

Should the Board approve the implementation of a layoff, notices must be forwarded to the individuals who will be receiving layoff notifications through personal delivery or through certified mail, return receipt requested by March 15, 2009. Persons receiving layoff notices may request an evidentiary hearing before an administrative law judge. The administrative law judge must issue a proposed recommended decision to the Board of Education.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 0809-30, including Exhibits A and B, regarding reduction of particular kinds of certificated service, direction to notify affected employees of recommendation of layoff, establishing seniority tie-breaking criteria, and related actions.

This recommendation supports the following district goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

Financial implications associated with this layoff action will include legal fees associated with processing notices, potential legal fees for hearings before an administrative law judge, and any financial “impacts and effects” bargained with STA regarding employees who are laid off.

STUDENT ACHIEVEMENT IMPACT:

Administration will make every effort to mitigate any negative impact that may result from the reduction of certificated services.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.3.1.

SANTEE SCHOOL DISTRICT
Resolution No. 0809-30

REDUCTION OR ELIMINATION OF CERTAIN CERTIFICATED SERVICES
(Education Code Sections 44949 and 44955)

WHEREAS, Sections 44949 and 44955 of the Education Code require action by the Governing Board in order to reduce or eliminate services and permit the layoff of certificated employees and;

WHEREAS, the Superintendent of Santee School District has recommended to the Governing Board that particular kinds of services be reduced or eliminated no later than the beginning of the 2009-2010 school year; and

WHEREAS, the Governing Board has determined that a reduction or elimination of particular kinds of services is needed no later than the beginning of the 2009-2010 school year; and

WHEREAS, the Governing Board has considered all positively assured attrition which has occurred to date, that is, all deaths, resignations, retirements and other permanent vacancies in reducing these services and, but for the attrition already assured, would have found it necessary to reduce additional particular kinds of services.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of Santee School District:

1. That all of the foregoing recitals are true and correct.
2. That because of the financial constraints resulting from revenue being insufficient to maintain the current levels of programs, and necessary program changes resulting therefrom, the Governing Board hereby determines to reduce or eliminate those positions set forth in Exhibit A, attached hereto and incorporated by reference herein, listing by level, subject field or classification, and full-time equivalent, those positions which shall be reduced or eliminated no later than the beginning of the 2009-2010 school year.
3. That because of the elimination and reduction of particular kinds of services listed in Exhibit A it is necessary to terminate at the end of the 2008-2009 school year certificated employees equal in number to the positions affected in the reduction or elimination of the above-described service.
4. That the seniority and qualifications of some of the employees in the services being reduced or eliminated are such that they have displacement rights by virtue of seniority, and that no employee will be terminated while a less senior employee is retained to render a service which the more senior employee is both certificated and competent to render.

5. That in selecting those probationary and permanent certificated employees who shall receive notice of termination pursuant to this Resolution, Education Code § 44955 requires the Governing Board to state specific criteria to be used in determining the order of termination of certificated employees who first rendered paid service to the Governing Board in a probationary position on the same date.
6. That the criteria to be used in determining the order of termination of certificated employees who first rendered paid service to the Governing Board in a probationary position on the same date are listed and described in Exhibit B, which is attached hereto and incorporated by reference herein.
7. That the criteria to be used in determining the order of termination of certificated employees who first rendered paid service to the Governing Board in a probationary position on the same date, listed and described in Exhibit B, are based solely on the needs of the District and the students thereof.
8. That in selecting those probationary and permanent certificated employees who shall receive notice of termination pursuant to this Resolution, Education Code § 44955 allows the Governing Board to deviate from terminating a certificated employee in order of seniority by virtue of their competence, credential(s), assignment, and the specific needs of the District and its students.
9. That the criteria that will be applied to deviate from terminating certificated employees who may otherwise be terminated by order of seniority will be based on the needs of the students of the District, and will ensure that no employee will be terminated while a less senior employee is retained to render service which the more senior employee is both certificated and competent to render.
10. That the Superintendent or his designated representative will send appropriate notices to all employees possibly affected by virtue of the reduction and elimination of particular kinds of service.
11. That the action of this Governing Board will not, in any way, be considered to prejudice the rights of certificated employees to whom notice will be given as to the Superintendent's consideration of any proposed decision by an administrative law judge in the event a hearing is requested by any employee.

ADOPTED by the Governing Board of Santee School District this 3rd day of March, 2009, with the approval/or deletion of items in Exhibit A as noted.

AYES: _____
NOES: _____
ABSENT: _____

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Barbara Ryan, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

Clerk of the Board of Education

Date March 3, 2009

SANTEE SCHOOL DISTRICT

Resolution No. 0809-30

EXHIBIT A

Particular Kind of Service or Program	Number of Full Time Equivalent Positions Incl. Prep and Travel Periods Where Applicable	Motion	Second	Vote
<i>Management Support</i>	FTE			
Director, Instructional Technology – Restricted Program	1.0			
Coordinator, Instructional Technology – Restricted Program	1.0			
<i>Non-Management Support</i>				
Resource Teacher – Restricted Program	1.0			
TOTAL	3.0			

SANTEE SCHOOL DISTRICT

Resolution No. 0809-30

EXHIBIT B

**Criteria to be Applied to Determine Order of Layoff
for those Certificated Employees with the Same Date
of First Paid Probationary Service**

The following criteria will be applied in the priority order indicated to determine which certificated employees meet the particular needs of the District in the event that all certificated employees with the same date of hire are not terminated. These criteria meet the particular needs of the District at the present time:

1. Persons with preliminary or clear credentials.
2. Persons with preliminary or clear credentials or certificates authorizing services for students with special education needs.
3. Persons with preliminary or clear credentials or certificates authorizing services in classes for limited or non-English proficient students, priority listed as follows:
 - A. Cross Cultural Language and Academic Development (CLAD)/Bilingual Cross Cultural Language and Academic Development (BCLAD)
 - B. Language Development Specialist Certificate
 - C. Supplemental Authorization for English as a Second Language
 - D. Specially Designated Academic Instruction in English (SDAIE)
4. Persons possessing credential authorizing single subject assignments in math and/or science.
5. Persons with one or more of the following credentials, certificated and/or graduate degrees priority listed as follows:
 - a. Majors in an academic teaching subject possessing more than two teaching credentials
 - b. Majors in an academic teaching subject possessing two teaching credentials
 - c. Two or more teaching credentials
 - d. Standard Secondary or Single Subject Credential
 - e. Standard Elementary or Multiple Subject Credential
6. Use of a random drawing with the first name selected being the most senior of those with the same date.

Discussion and/or Action Item E.3.2. Adoption of Resolution No. 0809-33 for Reduction or Elimination of Certain Certificated Services of the VI Program

Prepared by Minnie Malin
March 3, 2009

BACKGROUND:

In a previous Board Item in this agenda, Item E.1.2., the Board was requested to take action regarding the status of enrollment and staffing in the VI Regional Program for the 2009-10 school year. If the Board determines to make a reduction of 1 certificated FTE in the VI Program there is a March 15th deadline for affected staff to receive from the District a preliminary notice that they may be laid off at the end of the school year.

If the Board of Education desires to reduce 1 certificate FTE in the VI program for 2009-10, Administration seeks Board approval of the attached Resolution No. 0809-33 including Exhibits A and B.

The layoff of probationary and permanent certificated employees is strictly governed by the Education Code. Reduction of certificated employees may be made when, in the opinion of the governing board, one of several conditions exists that makes it necessary to decrease the number of probationary or permanent employees. One of these conditions is when the governing board determines that a particular kind of service is to be reduced.

The Education Code establishes the procedures for layoffs, with strict deadlines for compliance. Employees who are to be laid off are entitled to receive from the District a preliminary notice by March 15th that they be terminated at the end of the school year and a statement of the grounds for the District's action. Laid off employees retain the right to reemployment on a preferred basis for a period of time should the District restore cut positions or create additional positions and if rehired, the employee is entitled to full credit for all prior service for purposes of seniority, and retirement benefits. The number of certificated staff actually "laid off" at the beginning of the new school year will depend on certain other factors such as how many certificated employees request a leave of absence from the school district, how many retire, and how many other certificated staff resign positions.

The District's intent is to recommend to the Board of Education a reduction of 1.0 full-time equivalent positions. The Santee Teachers Association (STA) bargaining team has been informed of the District's intent to recommend a layoff of these certificated positions. Certain bargainable issues exist in certificated layoffs. These issues are based upon "impacts and effects" of the layoff, some of which may relate to financial issues.

Should the Board approve the implementation of a layoff, notices must be forwarded to the individuals who will be receiving layoff notifications through personal delivery or

through certified mail, return receipt requested by March 15, 2009. Persons receiving layoff notices may request an evidentiary hearing before an administrative law judge. The administrative law judge must issue a proposed recommended decision to the Board of Education.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 0809-33, including Exhibits A and B, regarding reduction of particular kinds of certificated service, direction to notify affected employees of recommendation of layoff, establishing seniority tie-breaking criteria, and related actions if the Board desires to reduce 1 certificate FTE in the VI program for 2009-10.

This recommendation supports the following district goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

Financial implications associated with this layoff action will include legal fees associated with processing notices, potential legal fees for hearings before an administrative law judge, and any financial "impacts and effects" bargained with STA regarding employees who are laid off.

STUDENT ACHIEVEMENT IMPACT:

Administration will make every effort to mitigate any negative impact that may result from the reduction of certificated services.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.3.2.

SANTEE SCHOOL DISTRICT
Resolution No. 0809-33

REDUCTION OR ELIMINATION OF CERTAIN CERTIFICATED SERVICES
(Education Code Sections 44949 and 44955)

WHEREAS, Sections 44949 and 44955 of the Education Code require action by the Governing Board in order to reduce or eliminate services and permit the layoff of certificated employees and;

WHEREAS, the Superintendent of Santee School District has recommended to the Governing Board that particular kinds of services be reduced or eliminated no later than the beginning of the 2009-2010 school year; and

WHEREAS, the Governing Board has determined that a reduction or elimination of particular kinds of services is needed no later than the beginning of the 2009-2010 school year; and

WHEREAS, the Governing Board has considered all positively assured attrition which has occurred to date, that is, all deaths, resignations, retirements and other permanent vacancies in reducing these services and, but for the attrition already assured, would have found it necessary to reduce additional particular kinds of services.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of Santee School District:

1. That all of the foregoing recitals are true and correct.
2. That because of the financial constraints resulting from revenue being insufficient to maintain the current levels of programs, and necessary program changes resulting therefrom, the Governing Board hereby determines to reduce or eliminate those positions set forth in Exhibit A, attached hereto and incorporated by reference herein, listing by level, subject field or classification, and full-time equivalent, those positions which shall be reduced or eliminated no later than the beginning of the 2009-2010 school year.
3. That because of the elimination and reduction of particular kinds of services listed in Exhibit A it is necessary to terminate at the end of the 2008-2009 school year certificated employees equal in number to the positions affected in the reduction or elimination of the above-described service.
4. That the seniority and qualifications of some of the employees in the services being reduced or eliminated are such that they have displacement rights by virtue of seniority, and that no employee will be terminated while a less senior employee is retained to render a service which the more senior employee is both certificated and competent to render.

5. That in selecting those probationary and permanent certificated employees who shall receive notice of termination pursuant to this Resolution, Education Code § 44955 requires the Governing Board to state specific criteria to be used in determining the order of termination of certificated employees who first rendered paid service to the Governing Board in a probationary position on the same date.
6. That the criteria to be used in determining the order of termination of certificated employees who first rendered paid service to the Governing Board in a probationary position on the same date are listed and described in Exhibit B, which is attached hereto and incorporated by reference herein.
7. That the criteria to be used in determining the order of termination of certificated employees who first rendered paid service to the Governing Board in a probationary position on the same date, listed and described in Exhibit B, are based solely on the needs of the District and the students thereof.
8. That in selecting those probationary and permanent certificated employees who shall receive notice of termination pursuant to this Resolution, Education Code § 44955 allows the Governing Board to deviate from terminating a certificated employee in order of seniority by virtue of their competence, credential(s), assignment, and the specific needs of the District and its students.
9. That the criteria that will be applied to deviate from terminating certificated employees who may otherwise be terminated by order of seniority will be based on the needs of the students of the District, and will ensure that no employee will be terminated while a less senior employee is retained to render service which the more senior employee is both certificated and competent to render.
10. That the Superintendent or his designated representative will send appropriate notices to all employees possibly affected by virtue of the reduction and elimination of particular kinds of service.
11. That the action of this Governing Board will not, in any way, be considered to prejudice the rights of certificated employees to whom notice will be given as to the Superintendent's consideration of any proposed decision by an administrative law judge in the event a hearing is requested by any employee.

ADOPTED by the Governing Board of Santee School District this 3rd day of March, 2009, with the approval/or deletion of items in Exhibit A as noted.

AYES: _____
NOES: _____
ABSENT: _____

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Barbara Ryan, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

Clerk of the Board of Education

Date

March 3, 2009

SANTEE SCHOOL DISTRICT

Resolution No. 0809-33

EXHIBIT A

Particular Kind of Service or Program	Number of Full Time Equivalent Positions Incl. Prep and Travel Periods Where Applicable	Motion	Second	Vote
<i>Non-Management Support</i>				
VI Teacher	1.0			
TOTAL	1.0			

SANTEE SCHOOL DISTRICT

Resolution No. 0809-33

EXHIBIT B

Criteria to be Applied to Determine Order of Layoff for those Certificated Employees with the Same Date of First Paid Probationary Service

The following criteria will be applied in the priority order indicated to determine which certificated employees meet the particular needs of the District in the event that all certificated employees with the same date of hire are not terminated. These criteria meet the particular needs of the District at the present time:

1. Persons with preliminary or clear credentials.
2. Persons with preliminary or clear credentials or certificates authorizing services for students with special education needs.
3. Persons with preliminary or clear credentials or certificates authorizing services in classes for limited or non-English proficient students, priority listed as follows:
 - A. Cross Cultural Language and Academic Development (CLAD)/Bilingual Cross Cultural Language and Academic Development (BCLAD)
 - B. Language Development Specialist Certificate
 - C. Supplemental Authorization for English as a Second Language
 - D. Specially Designated Academic Instruction in English (SDAIE)
4. Persons possessing credential authorizing single subject assignments in math and/or science.
5. Persons with one or more of the following credentials, certificated and/or graduate degrees priority listed as follows:
 - a. Majors in an academic teaching subject possessing more than two teaching credentials
 - b. Majors in an academic teaching subject possessing two teaching credentials
 - c. Two or more teaching credentials
 - d. Standard Secondary or Single Subject Credential
 - e. Standard Elementary or Multiple Subject Credential
6. Use of a random drawing with the first name selected being the most senior of those with the same date.

BOARD POLICIES AND BYLAWS Item F.

Citizens wishing to address the Board about a Board Policies and Bylaws item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Board Policies and Bylaw.

BOARD POLICIES AND BYLAWS Item F.1.1.
Prepared by Bill Clark
March 3, 2009

Second Reading: New and Revised
Board Policies and Bylaws:
BP 3000 – BP 3600
BP 7000 – BP 7310

BACKGROUND:

On July 1-2, 2008, Executive Council and their Administrative Secretaries met for two days July 1 and 2 with Bode Owoyele, Director of Policy Development and Manual Maintenance with the California School Boards Association (CSBA). Executive Council and their Administrative Secretaries, the Superintendent and the Executive Assistant were able to review all of the CSBA and District policies. In this review, Administration has included edits and added selected CSBA policies to the District list of policies based on new guidelines and laws.

Following Board discussion, the Board requested Administration to schedule dates for Board members to review any or all of the existing, new, and revised Board Policies. Board members were provided the opportunity to review the policies on:

- January 12, 2009
- January 27, 2009
- March 5, 2009.

Administration presented these policies for a first reading at the Board's February 17, 2009 meeting. These policies are presented to the Board for a second reading.

RECOMMENDATION:

It is recommended that the Board of Education conduct a second reading and approve the new and revised Board Policies and Bylaws in the 3000 and 7000 series.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

On February 5, 2008, the Board approved an expense of \$5,445 for the CSBA Board Development Policy Workshop which also included the word processing of a draft and final Board Policy Manual once the Board engages in the complete approval process.

STUDENT ACHIEVEMENT IMPACT:

All Board Policies have an impact on student achievement and updating current thought and legalities is critical to this impact.

Motion:		Second:		Vote:		Agenda Item F.1.1.
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Board Policy Revision Summary Chart

Title : Board Policies - 3000	Board Policy #	BP	AR	E	NOTES: Significant Changes/Comments
Concepts And Roles Business and Non-Instructional Operations	3000	BP			Revised
Budget Calendar	3085	BP			Delete - included in AR 3100
Development of Budget Documents	3090	BP			Delete - included in AR 3100
Public Hearing on Proposed Budget	3095	BP			Delete - included in AR 3100
Budget Adoption	3100	BP	AR		Revised
Budget As Spending Plan	3105	BP			Delete - included in AR 3100
Over Expenditures in Budget Categories	3106		AR	E	Delete - included in AR 3100
Transfer Of Funds	3110		AR		Delete Existing BP
Expenditure of Lottery Funds	3220.1	BP			Revised
Sale And Disposal Of Books, Equipment And Supplies	3270	BP	AR		Revised
Gifts, Grants and Bequests Acceptance of Gifts or Donations	3290	BP			Revised
Expenditures / Expending Authority And Purchases	3300	BP			Revised
Quality of Goods and Services	3310.1	BP			Delete - included in BP 3300
Requesting Goods and Services (requisitions)	3310.2	BP			Delete - included in BP 3300
Soliciting Prices Bids and Quotations	3311	BP	AR		Revised
Contracts	3312	BP			Keep existing SSD
Payment For Goods And Services	3314	BP	AR		Revised
District Revolving Cash Funds	3314.2	BP			Revised
Claims And Actions Against The District	3320	BP	AR	E	Revised added Exhibit - Keenan Claim Form
Travel Expenses	3350	BP	AR		Keep Existing SSD BP & AR Amended 11/1/05
Management Of District Assets/Accounts	3400	BP	AR		Revised
Classification of Expenditures	3401		AR		Delete Existing BP - New AR

Board Policy Revision Summary Chart

Title : Board Policies - 3000	Board Policy #	BP	AR	E	NOTES: Significant Changes/Comments
Carryover Funds	3402		AR		Delete Existing AR
Investing	3430		AR		New AR
Inventories Equipment and Supplies	3440		AR		Delete Existing BP - New AR
Handling Money Other Than Student Body Funds	3445		AR	E	Delete Existing BP - New AR
Monies in School Buildings	3450		AR		Delete Existing BP - New AR
Student Activity Funds	3452		AR		Delete Existing BP - New AR
Periodic Financial Reports And Accountability	3460	BP	AR		Revised
Periodic Audit	3461	BP			Delete - included in 3460
Facilities	3510	BP			Delete included in 7000s
Assignment of Keys	3510.1		AR		Delete
Work Order Procedures	3510.2		AR		Delete
Tobacco-Free Schools	3513.3	BP	AR		Revised
Hazardous Substances	3514.1	BP	AR		Revised
Integrated Pest Management	3514.2		AR		New AR
Campus Security	3515	BP	AR		Keep Existing SSD BP & AR
Protection of School Grounds During Non-School Hours	3515.1		AR		Delete Existing BP - New AR
Criminal Background Checks For Contractors	3515.6		AR		New AR
Emergencies And Disaster Preparedness Plan	3516	BP	AR		Keep Existing SSD BP & AR
Fire Drills and Fires	3516.1		AR		New AR

Board Policy Revision Summary Chart

Title : Board Policies - 3000	Board Policy #	BP	AR	E	NOTES: Significant Changes/Comments
Emergency Schedules Closure of School or Facility	3516.5	BP			Keep Existing SSD BP
Student Transportation Routes And Services	3541		AR		Delete
Free And Reduced Price Meals	3553	BP	AR		Keep Existing SSD BP & AR
Cafeteria Collection	3553.1		AR		Keep Existing SSD AR
Emergency Lunches for Students	3553.2	BP	AR		Keep Existing SSD BP & AR 1964
Competitive Other Food Sales	3554	BP	AR		Revised
Disposing of Leftover Food at School Sites	3555		AR		Delete Existing AR
District Records	3580	BP	AR		New BP AP
Consultants	3600	BP			New BP

Board Policy Revision Summary Chart

Title : Board Policies - 7000	Board Policy #	BP	AR	E	NOTES: Significant Changes/Comments
Concepts And Roles	7000	BP			Revised
Facilities Master Plan	7110	BP			Revised
Evaluating Existing Buildings	7111		AR		Revised
New Construction Availability Of Facilities	7112	BP			Adopted 10/2/07
Student Housing Capacity	7112.1		AR		Adopted 10/2/07
Future Student Housing Capacity	7112.11		AR		Adopted 10/2/07
Facilities Development (master plan)	7120	BP			Keep Existing SSD
Planning For New Facilities	7121	BP			Delete
School Closure Criteria	7122	BP	AR		Adopted 1/17/06
School Size	7123	BP			Bring back in Summer D/A
California Environmental Quality Act	7124	BP			Keep Existing SSD
Relations With Local Government Agencies	7131	BP			Delete
Architectural And Engineering Services	7140	BP	AR		Revised
Site Selection And Development	7150	BP	AR		Keep Existing SSD
Acquisition Of Sites	7151	BP			Delete
Facilities Financing	7210	BP	AR		Revised
Developer Fees	7211	BP	AR		New BP AR
School Facility Assessments and Fees on New Development	7230	BP	AR		Replaced w/CSBA BP7211
Appeals Procedure for Assessment of Development Fees	7240	BP	AR		Replaced w/CSBA BP7211
Naming of Facility	7310	BP			New BP

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item G.

CLOSED SESSION Item H.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will now go into Closed Session to discuss:

1. Public Employee Matters (Gov't Code §54957)
Superintendent

RECONVENE TO OPEN SESSION Item I.

ADJOURNMENT Item J.